

The Parent Organization of Valley Academy
Meeting Minutes
January 13, 2015

Meeting was called to order at 8:23 a.m. by President Audra Nuttall. Those present included President and Valley Communication Chair Audra Nuttall, Vice President and Athletics Chair Hiedi Chapin, Treasurer and Library Chair JodyKay Combs, Staff Appreciation Chair Lizette Johnson, Events Fundraising Chair Evan Neuman, Coyote Pride Chair Lisa Olsen, Eighth Grade Promotion Chair Angie Brey, Student Recognition Chair Tracy Lund, Office Fundraising Chair Luella Gourgue (by phone), Curriculum Chair Debra McLemore (by phone)

The Pledge of Allegiance was recited and a moment of silence was observed.

Administrators attending: Mrs. Wilber

Guests: None

The Recommended Reading List was attached to the VAPO agenda for review.

Staff birthday cards were distributed for signature.

Guest Comments: None

Administrator's Report: Mrs. Wilber

Mrs. Wilber thanked the council for the Blue Ribbon Spirit Shirts that were given to the staff and administration for staff appreciation. National School of Choice week starts on January 26th, at which time organic speeches will be given. Help is needed for hanging posters. The new audio visual equipment is now installed in the multi-purpose room. It will be used for specific purposes only.

New Business: Mrs. Nuttall

Mrs. Nuttall wanted to clarify that the rule mentioned on the Recommended Reading List for approving an author based on 5 books being approved does not exist. The rule is that if 3 or more books are approved in a series, the series is approved. Mrs. McLemore will clarify the rule with Mrs. Martinez. Mrs. Chapin motioned to approve the Recommended Reading List as presented. Mrs. Olsen seconded the motion. The motion carried.

President's Report: Mrs. Nuttall

Mrs. Nuttall presented some ideas for Valley Academy's 20th anniversary celebration. First, a picnic was suggested, to be associated with the Book Fair in the spring. Alumni would be invited, and the idea could be implemented at the Spring Festival. There would be a booth for alumni to sign-up at the festival, emails would go out, a data base created, and a tab put on the school's website. The Book Fair could include a BYOP theme (bring your own picnic). Alumni could also be reached by word-of-mouth. Secondly, Mrs. Nuttall proposed an adult-only event, with a pay-per-person fee. Past and present VAPO members and educators would be invited. A historian could put together photos, a website, and flyers. Mrs. Lund asked about an email list for alumni. Mrs. Wilber will look into it. Mr. Neuman suggested a constant contact account, with an opt-in option for a newsletter. It will be important to get the word out this year, and have the formal event in September of 2015. Mrs. Olsen suggested stickers and a photo opportunity for alumni at the Spring Festival, to get them excited about these upcoming events.

The next School Board Meeting will be held on Wednesday, January 22nd.

Secretary's Report:

October and December's meeting minutes will be voted on for approval next month.

Treasurer's Report: Mrs. Combs

Subtotal of cash funds for December were \$16,325.02. Vendor funds total \$3,381.60. Earmarked funds total 0. Self contained funds total \$2,170.29. Subtotal of general funds is \$14,154.73. Total upcoming expenses from current balance is \$3,500.00. The adjusted total from current general funds is \$10,654.73. Reports for each committee were handed out. Mrs. Combs included notes for review for each committee. Discussion was had about VAPO's projected expenses/income by committee. The committee leaders need to be aware of their VAPO spending. It is a good guide to raise more and spend less.

Committee Reports:

Curriculum: Mrs. McLemore

There was no new business to report.

Office Fundraising: Mrs. Gourgue

Mrs. Gourgue is waiting on Box Tops information. Cinnamon rolls were recently given to the teachers, from the leftover cookie dough. She is planning to donate more cookie dough to the teachers or ask volunteers to bake treats for the teachers. Mrs. McLemore said she would be willing to do this. The Boosterthon needs a volunteer for online communication. Mr. Neuman will recruit someone from his list of volunteers. The Boosterthon will be divided into K-4th and 5th-8th grades and will be held in conjunction with Field Day. Volunteers will be needed to help.

Volunteer Communications:

Mr. Dabberu advised by email to Mrs. Nuttall that he was not aware of how many Dibels volunteers were required. Mrs. Sommerfield assisted in recruiting more volunteers, but a few more are still needed. The monthly volunteer reports are delayed until the end of the week, due to the holidays.

Staff Appreciation: Mrs. Johnson

Mrs. Johnson reported that the December luncheon was very nice and enjoyed by the teachers. Miss Hagman and Mrs. Wilber both gave VAPO thank-you cards.

Eight Grade Promotion: Mrs. Brey

Mrs. Brey reported that t-shirt design is in progress. The Jumpstreet fundraiser is planned for January 27th. An 8th grade planning meeting will be held at Mrs. Brey's home tonight, January 13th. She hopes to recruit more leaders for the various subcommittees. Mrs. Wilber advised that the length of the promotion video needs to be adhered to by the videographer. She will check and advise on the exact time limit and advise Mrs. Gordon.

Special Events:

There was some discussion about the budget by Mrs. Combs.

Library: Mrs. Combs

Mrs. Combs advised that Mrs. Romley may be interested in being the Library Chair next year.

Athletics: Mrs. Chapin

Mrs. Chapin reported that the Turkey Trot went well. The budget was reviewed concerning the medals. Discussion was had about Field Day drink donations.

Event Fundraising: Mr. Neuman

Discussion was had about the Talent Show budget and the money spent on signs and banners, as well as the curtain repair. Signs and banners can be reused next year. The next Spring Festival meeting is on February 3rd. Mr. Neuman reported that he has volunteers for all positions. Discussion was had about the Pine Wood Derby, order forms, and the strict guidelines for turning in the forms. Certificates will be prepared for participants. The Spring Festival is under budget so far. Mrs. Nuttall will work with Mrs. Durga on the advertising signs. Mrs. Pettit is doing decorations. 8th grade is working on food truck vendors, food type was discussed, and incorporating the racing theme, if possible. Mr. Neuman has booked Kona Ice and Kettle Corn.

Student Recognition: Mrs. Lund

Honor Roll ice cream has been delivered by Mrs. Lund, and no volunteers were needed. Mrs. McLemore picked up the ice cream. Discussion was had about ice cream flavors. Mrs. Wilber advised that the ice cream freezer was moved under the black case in the multi-purpose room for safety reasons. Discussion was had about the Honor Roll Reception in May. There is still difficulty with securing a location that is available, cost effective and can hold the number of people required. Several plans of action were discussed, and Mrs. Lund will continue to research.

Coyote Pride: Mrs. Olsen

Blue Ribbon Award shirts and Spirit Day shirt orders are in process. There has been a very good response on orders.

Valley Communication: Mrs. Nuttall

The next VAPO meeting will be held on February 10, 2015.

Meeting adjourned at 10:17 a.m.

Respectfully submitted,

Mrs. Brey

Substitute Secretary and 8th Grade Promotion Chair

VAPO, The Parent Organization of Valley Academy