

VAPO Governing Council Meeting August 12, 2014

VAPO Governing Council August 12, 2014

Meeting Minutes

Meeting was called to order at 8:16 a.m. by President Audra Nuttall. Those present included President and Valley Communication Chair Audra Nuttall, Vice President and Athletics Chair Heidi Chapin, Treasurer and Library Chair JodyKay Combs, Curriculum Chair Debra McLemore, Events Fundraising Chair Evan Neuman, Coyote Pride Chair Lisa Olsen, Eight Grade Promotion Chair Angie Brey, Staff Appreciation Chair Lizette Johnson, Volunteer Communication Chair Prasad Dabberu, Office Fundraising Chair Amanda Laswell, Student Recognition Chair Tracy Lund, Secretary and Special Events Chair Christen Saldana.

Administrator's attending: Mrs. Wilber

Guests: Tracy Lund, Jean Schemm, Molly Browne, and Staci Romley

Administrator's Report:

Mrs. Wilber was in attendance; she welcomed everyone back to school and is looking forward to a great year. She is excited for our 20th year anniversary and wants to encourage all Alumni to return, that we make it a point to invite them during our events. She reminded all VAPO attendees to follow the chain of command of President Audra Nuttall, which will go to Karen Somerfield, and then to Mrs. Wilber. She also stressed the importance of giving 48 hours to approve requests. Keys were signed out and distributed to VAPO council as well as a 20th year commemorative pin. All confidentiality forms were requested to be signed and returned to Mrs. Wilber. She made note that a district boarding meeting for the schools final budget would get its approval this week. We are still in the running for "The National Blue Ribbon Award".

President's Report: Mrs. Audra Nuttall

Mrs. Nuttall welcomed all of VAPO to a new school year. She thanked everyone for "Gear Up For School Night" as it was a great turn out and successful event. She thanked Lisa Olsen for a great job on used uniforms and Lizette Johnson for the Staff Appreciation Breakfast.

All council members signed and returned the "Upholding a Higher Standard form" and it was discussed in detail. The social networking and confidentiality form was elaborated on as well.

New Business: The seat of Student Recognition was still vacant and Mrs. Nuttall discussed its importance on campus. Mrs. Tracy Lund submitted her application. Heidi Chapin nominated Tracy Lund to the chair of student recognition and JodyKay Combs second the nomination, all approved.

Mrs. Amanda Laswell stepped down as Vice President of VAPO council. Mrs. Heidi Chapman submitted her name for the position, Mrs. Combs nominated, Mr. Neuman second, and Mrs. Chapman was voted in as Vice President.

Reid Traditional School Board of Directors will meet at the district office on Thursday, August 28, 2014 district meeting at 6:00 p.m. to which all parents were also invited to attend. All council members were invited.

VAPO Governing Council Meeting August 12, 2014**Secretary's Report:** Ms. Christen Saldana

July meeting minutes were approved. Heidi Chapman made motion to approve the July 29th meeting minutes. Amanda Laswell seconded, all approved, motion passed.

Treasurer's Report: Mrs. JodyKay Combs

Ms. Combs reviewed the finalized approved budget. Each chair was provided a copy of the prior year's committee budget, the new proposed budget to ensure accuracy and a current budget sheet for their committee. Council members are to review the report for accuracy and submit changes to the Treasurer immediately. Financial Files have been sent to the CPA for review and to file our taxes.

A reminder that our origination's legal name is VAPO, The Parent Organization of Valley Academy. That each council member needs to confirm our tax ID # and proper name with all vendors.

An inquiry was made to Valley Academy Administration on the status of an invoice for the Audio/Visual Equipment for the MPR. They are still looking into bids and will let us know.

Discussed fund raising goals for Cookie Dough sales still undecided although awnings for shade are pending approval.- I believe a side conversation jumped us to Office Fundraising please *MOVE TO OFFICE FUNDRAISING*

Financial Report

Subtotal of General Funds:	\$35,705.51	
Audio/Visual Equipment	\$25,000.00	
Self-Contained Funds:	\$1,921.02	(Athletics: \$89.77 & Library \$1,831.25)
Upcoming Expenses:	Unknown	
Grand Total of General Funds:	\$8,784.49	

This breakdown should be in every Treasurer's Report

Upcoming Events

Wednesday, August 13th at 6:30 p.m. – New Parent Orientation

Monday, August 18th at 6:30 p.m. - **Sports Information Night**

Tuesday, August 26th from 5:00 p.m.-7:00 p.m.-Kindergarten Curriculum Night- Used Uniforms for sale in VAPO room

Friday, September 5th –Spirit Day

Tuesday, September 9th at 8:15 a.m. –Next VAPO meeting

Thursday, August, 28th 2014 6:00 pm- Board Meeting at District Office

VAPO Governing Council Meeting August 12, 2014

Committee Reports:

Special Events: Ms. Saldana

Lock down kits supplies and lists are made they will be given to teachers the morning of August 6, 2014. Awaiting responses and completing kits.

Volunteer Communications: Mr. Dabberu

Valley Communication: Mrs. Nuttall

Articles for newsletter are due today. New Volunteer handbook will be passed out and need to be added to all VAPO members notebook. She is actively working on new parent book getting printed up.

Please help encourage parents to sign up for home room parent ~~mom~~ so teachers do not have to worry about it.

Talked about how to get parents to know how many hours the parents have volunteer and help them to fulfill those hours each month.

Coyote Pride: Mrs. Olsen

Ice cream order is place and orders coming in.

Have one quote for spirit day shirt waiting on another quote from different company. She is actively looking for parent volunteers to sort shirts.

Used uniform will be available for sale during pre-school and kindergarten curriculum night, and will only accept cash or check for used uniform sales.

Staff Appreciation: Mrs. Johnson

August Staff Breakfast was discussed as it was a success.

Eight Grade Promotions: Mrs. Brey

Contracts pending with Great Skate for 8th grade fundraiser.

High School Night is: October 2nd 2014 at 6:30 pm

VAPO Governing Council Meeting August 12, 2014**Office Fundraising:** Mrs. Laswell

Box Top collection is having a volunteer meeting in August, date has not been determined.

Cookie Dough goals discussed awnings for shade was discussed but still needs approval.

Cookie dough sales start from August till (incomplete information)

Curriculum: Mrs. McLemore

An “alert-now” is going to be sent about curriculum night training. Discussed adding to reading list but no changes made.

Library: Mrs. Combs

Book Fair September 22nd -26th. The theme is Sir Readalot’s Castle. Working on the Sign-up Genius and planning on finding a way to get working parents to help with planning and volunteering. There is a meeting planned for Thursday, August 28th at 8:15 a.m.

Spring Book Fair will overlap with Boosterthon. Hopefully can use this to get more traffic at the book fair. Administration has requested that we keep it simple.

**** This does not fall under Library ****Need to get bulk lock down kits for Pre-school, Kindergarten, and 7-8 grade classes

Athletics: Mrs. Chapin

Ms. Chapin is having a sports information night, August 18th. She intends on recruiting and having more volunteer involvement at the meeting. She is working on getting donation for concession sales.

For Field day to a joint sign up with Boosterthon

Student Recognition: Mrs. Tracy Lund

Mrs. Lund was voted on as Student Recognition Chair. Molly Browne has volunteered to help out with honor roll ceremony. Staci Romley volunteered to help with Caught Being Good.

Event Fundraising: Mr. Neuman

Discussed the Talent Show and the need to change date or time, requests for an early Saturday morning but no official decision was made.

Meeting ended 9:38 a.m.

Respectfully submitted,

Christen Saldana

VAPO-The Parent Organization of Valley Academy

Secretary and Special Events Chair