

The Parent Organization of Valley Academy
Meeting Minutes
November 5, 2014

Meeting was called to order at 8:15 a.m. by President Audra Nuttall. Those present included President and Valley Communication Chair Audra Nuttall, Vice President and Athletics Chair Heidi Chapman, Office Fundraising Chair Luella Gourgue, Treasurer and Event Library Chair JodyKay Combs, Curriculum Chair Debra McLemore, Events Fundraising Chair Evan Newman, Eighth Grade Promotion Chair Angie Brey, Volunteer Communication Chair Prasad Dabberu, Secretary and Special Events Chair Christen Saldana.

Administrators attending: Mrs. Wilber

Administrator's Report:

A concern was raised on campus of the overuse of the laminator by VAPO. Mrs. Wilber ensured VAPO that she does not have concerns whatsoever over their use of the laminator. Everything that VAPO uses the laminator for is official business.

Over the past two years Valley Academy fundraising has raised \$25,000. This money is earmarked for the purchase of audio visual equipment. The bids are finished and fully compiled for the purchase of this equipment. For the MPR, we will be purchasing a VCR, projector, and speakers for inside and outside the MPR (afternoon student pick up). This year's fundraising is earmarked for a color poster maker, Epson brand, \$4000.

We are looking for parent volunteers who will move the risers from Valley Academy to North Hills Church for the holiday event. A truck and trailer are preferred as one trip can generally be made with these.

Our 20 year anniversary is of the founding and development of Valley Academy, 2015 is the official 20 year anniversary of school in session.

To commemorate the Blue Ribbon award it was proposed that we have special Spirit Day shirts made in navy blue with the official Blue Ribbon seal on the front of the shirt and to include 2014 which is the year the award was won. This would be the only year the shirts would be offered for sale.

We would also like to have a dinner ceremony to celebrate the Blue Ribbon award, possibly a potluck, during the summer, and also include past alumni. We need to be thinking of ideas for this event.

With regards to the Board meetings; these meetings have a set agenda in the event that Audra Nuttall is not in attendance everyone should be cognizant of the code of conduct.

New Business:

A list of new Recommended Reading List books was emailed to VAPO for review by the Curriculum Sub-Committee. Motioned by Mrs. McLemore, second by Mrs. Chapin, and all were in favor. These books will be up for approval with administration.

President's Report: Mrs. Audra Nuttall:

A request was made to VAPO members to volunteer to help Mrs. Nuttall brainstorm and organize an event supporting the 20 year anniversary of Valley Academy. Mrs. McLemore, Mr. Dabberu, Mrs. Chapin, Mr. Neuman, Mrs. Combs volunteered to be on the committee.

VAPO newsletters go out on the Nov. 15th. If your committee had an event last month, or you want to communicate information then you need to submit newsletter information to Mrs. Nuttall by Monday, Nov. 10th.

The next board meeting is Dec. 4th at 6:00 p.m.

The October meeting minutes have not been approved yet.

Treasurer's Report: Mrs. JodyKay Combs:

Taxes are done and filed.

The Kona Ice check that we were waiting for, came in.

Please see attached budge for additional financial analysis.

Everything that we have documented for our committee such as fliers need to be kept up to date and filed in the VAPO room

Upcoming Events:

VAPO newsletter to go out Nov. 15th.

Turkey Trot

Committee Reports:

Curriculum: Mrs. McLemore:

Mrs. Cunningham had purchased a classroom set which came in two deliveries. The final delivery has arrived.

If teachers are in need or want of books please contact Mrs. McLemore as we have a budget for this.

Volunteer Communications: Mr. Dabberu:

All of his volunteers are engaged and ready to help. The volunteer hours report looks good. We need to report everyone's hours no matter how few hours.

Mrs. Nuttall voiced a request to have a twice yearly report go out to each family which would indicate their number of volunteer hours for that time period.

Mr. Dabberu would like to make the online volunteer hours log more user friendly.

Mrs. Nuttall voiced that the committee chairs need to ensure they are contacting all of their volunteers who signed up at the beginning of the year.

Staff Appreciation: Mrs. Johnson:

Mr. Hayo sent a wonderful thank you note regarding the staff appreciation meal. The meal was enjoyed and appreciated by everyone in attendance.

Mrs. Johnson voiced appreciation to all of the parent volunteers who helped with this meal.

Mrs. Nuttall would like to send a thank you card to the parent volunteers signed by everyone on VAPO. This card would go out during the holiday break. (Audra I'm afraid that I didn't capture this too well, help please???)

Eighth Grade Promotions: Mrs. Brey:

Mrs. Brey received a parent donation for the dance. Financially the dance was profitable.

Next event is Chipotle on Nov. 8 from 4:00 p.m. – 8:00 p.m. Valley Academy receives 50% of all proceeds.

In December Mrs. Brey will begin gathering ideas for 8th grade motto and colors.

In January there will be another fundraiser, possibly Jump Street.

Office Fundraising: Mrs. Laswell:

Cookie dough profited \$8925.37 which is down from years past. VAPO has remaining cookie dough for sale.

Box Tops for Education sent a check for \$2200, which is an increase from years past.

The ice cream party for last month's class winner was Mrs. Vig, the party was a huge success.

Mrs. Nuttall thought it would be nice to include the parents in the ice cream party as well.

Special Events: Ms. Saldana:

The Spelling Bee will be starting, Mrs. McMahon will have the funds available soon that she needs. We need parent involvement with the decorating that morning, we can start with the

volunteers who have already signed up. Ms. Saldana will contact Mrs. McMahon to discuss ideas.

Lock down kits are finished.

Ms. Saldana will send an email to find out if we are missing any comfort kits.

The Spring Book Faire theme will be, "Under the Sea". A maintenance request will need to go out when the time comes closer.

Library: Mrs. Combs:

First and foremost she is having a baby boy in March. Congratulations!!!

Spring Book Faire will be the end of April, all VAPO members are expected to volunteer for this. Book Faire pre orders have shipped.

Scholastic financials have increased from past years.

Mrs. Combs will be sending an Alert Now to all Valley Academy families asking for volunteers to help Mrs. Gan sanitize the library and library shelves.

Athletics: Mrs. Chapman:

Turkey Trot is coming up. Ask the homeroom parents to check with their teacher to find out if help is needed with the banners. Mrs. Nuttall requested that times be turned in for the newsletter with a grade breakdown. Parent Mrs. Tate made a food donation to Turkey Trot.

Mrs. Nuttall voiced a concern that Turkey Trot is on the same days as field trips are held. This can be a challenge for families with more than one child.

Student Recognition: Mrs. Lund:

North Hills Church is booked the date and time we requested for Honor Roll reception. Need to find another location.

Caught Being Good was a hit with the toys. For the 7th and 8th graders we are considering giving movie tickets.

Honor Roll ice cream went well. Mrs. McLemore offered to pick up ice cream in the future from the Big Boy warehouse as she works nearby.

Event Fundraising: Mr. Neuman:

The talent show sign up sheets went out, signs are up, and results have been announced. It will be a breakfast theme. Pre-sale ticket order forms to be sent out tomorrow Nov. 6th, on yellow paper. A maintenance request needs to be sent out. Mr. Neuman will run concessions. Mrs. Nuttall and Mrs. Combs will help as well. Rehearsal starts at 4:00 p.m. He needs five parent volunteers to setup the black curtain. Also need a red valance for the top of the curtain, if we can't find a red valance then it was suggested that we not use the black curtain at all.

Mrs. Combs will contact Mrs. Carter for the valance. Need to send out a maintenance request for the accordion partitions. Need to submit the programs for the 40 acts.

Valley Communication:

Spirit Day shirts are on sale today in the VAPO room.

The homeroom parent breakfast went well. All of the parents received their packets.

We are looking for an artistic creative parent to create a Blue Ribbon for the marquee; preferably made of weather proof material.

Meeting adjourned at 9:36 a.m.

Respectfully Submitted,
Debra McLemore
The Parent Organization of Valley Academy
Curriculum Chairperson