

# VAPO Meeting Minutes

## January 13, 2011

**Meeting called to order: 8:19 a.m.**

**Members present: 8** - Molly Browne, Lisa Schulte, Heather Loveless, Ellen Morrison, Carly Blom, Lisa Young, Vicki Lowery, Rachael Smith

**Visitors present: 1**

**Open Forum:** nothing presented

Motion made by Lisa Schulte to accept December 2010 meeting minutes; second by Lisa Young. Unanimous vote to accept.

**Old Business:** Rachelle Kramer will get 3 quotes in regards to awnings over classrooms

**Administration Report:** Items needing approval from administration need to be e-mailed to Molly 3 days in advance; February newsletter articles need to be to Molly by Monday

**Treasurer's Report:** (Molly Browne)

- Taxes are 90% completed; proposal made to hire an accountant to do most treasurer duties starting in 2011-2012 year; a computer savvy parent needed to clean up VAPO computer or recommend new one; proposal made to purchase QuickBooks

**Council Updates:**

**1. Parent Communication** (Molly Browne)

- Committee reorganization discussed; special meeting being held on Tuesday, January 25<sup>th</sup> at 8:15 a.m. in the VAPO room; riser company being contacted re: problems
- Board meeting went well

**2. Curriculum** (committee head needed)

- Administration needs to see list of "approved" books before they are made available to the student body

**3. Fundraising (Vicki Lowery)**

- \$500 received from Fry's
- E-scrips and Albertson's 10% back-to-school offer will be re-advertised
- Walkathon copies possibly done off campus, depending on cost
- Harkin's Summer Movie deal is approaching
- Spring Festival planning continuing – festival on Sat., March 5<sup>th</sup> with a Circus theme; rain date is April 2<sup>nd</sup>

- Box Tops awards are on schedule
4. **Library** (Lisa Schulte)
    - Book Fair for 7<sup>th</sup> & 8<sup>th</sup> grade only – Feb. 2<sup>nd</sup>-4<sup>th</sup> with theme: “Read to Succeed: Reading is a Pastime that Pays”; Gardner’s Book Service will be used; setup will be Tues. the 1<sup>st</sup>; Wed. the 2<sup>nd</sup> is a preview day; Thurs. the 3<sup>rd</sup>-7:30 a.m. to 4:30 p.m.; Fri. the 4<sup>th</sup>-7:30 a.m. to 6:00 p.m.; VAPO council volunteers needed to man the register
    - Spring Book Fair is the last week of April
  5. **Non-Academic** (Gwen Currey)
    - Spirit T-shirt orders will be handed in tomorrow
    - Lost & Found: e-mail alert being sent out regarding Goodwill donation date
  6. **Office Support** (Ellen Morrison)
  7. **Campus Pride** (Rachelle Kramer)
  8. **Student Relations** (Rachael Smith)
    - Field Day: Feb. 17<sup>th</sup>-18<sup>th</sup>
    - 8<sup>th</sup> grade graduation preparations running smoothly
  9. **Extra-Curricular** (Carly Blom)
    - Spelling Bee – went well
    - Geography Bee – went well
    - Art Fair – coincides with Spring Book Fair (last week of April)
  10. **Special Events** (Lisa Young)
    - School photo vendors will be submitting quotes; date of 2011-2012 Picture Day being discussed
  11. **Recognition** (Nikki Schultz)
    - Teacher Breakfast – Feb. 14<sup>th</sup>
    - Teacher Appreciation Week is May 2<sup>nd</sup>- 6<sup>th</sup>
  12. **School Support** (Heather Loveless)
    - Caught Being Good – January prize day is the 27<sup>th</sup>; 7<sup>th</sup> & 8<sup>th</sup> grades will be included in February with the availability of fast food restaurant gift cards
    - Dibels testing is this week and proceeding smoothly

**Meeting adjourned: 9:55 a.m.**

Next meeting: Thursday, February 10th at 8:15 a.m. in the VAPO room