

VAPO Governing Council July 30, 2013 Meeting Minutes

Meeting was called to order at 8:35 a.m. by President Audra Nuttall. Those present included President and Valley Communication Chair Audra Nuttall, Vice President and Staff Appreciation Chair Tami Evans, Treasurer and Event Fundraising Chair JodyKay Combs, Curriculum Chair Donna Padilla, Library Chair Tracey Snyder, Eight Grade Promotion chair Jennifer Brock and Volunteer Communication Chair Brenda Fisher. Two guests were present including Principal, Mrs. Wilber and 2012-2013 Treasurer Shannon Day.

Administrator's Report:

Mrs. Wilber welcomed us to a New School year and advised of new Kindergarten teacher Samantha Houser. She also thanked VAPO for our commitment to the school through our volunteer hours and also connecting the parents with the staff as part of our Valley Community. Keys were given to VAPO along with reminder that if we unlock it to lock it back. Reminders that Valley is a gum free campus, use of the work room is for the equipment usage, projects should be worked on in the VAPO room after completion with copiers, etc. No children in the staff lounge.

President's Report:

VAPO binders were passed out. Confidentiality form to be filled out and returned to Mrs. Wilber and Upholding Higher Standard and Getting to Know You forms to Audra Nuttall today. June 11th meeting minutes were reviewed, Treasurer's report was corrected. JodyKay Combs made motion to approve the June 11th meeting minutes as amended. Jennifer Brock seconded, all approved, motion passed.

Application was brought forth to the Governing Council for empty Chair for Coyote Pride. Valley Academy Parent Lisa Olsen was presented for approval. JodyKay Combs nominated Lisa Olsen as Chair for Coyote Pride, Tracey Snyder seconded, all approved, nomination approved and Lisa Olsen was added to the Governing Council as Chair of Coyote Pride for 2013-2014 and 2014-2015 school years.

Application still needed for Student Recognition. Governing Council chairs in attendance were asked to personally contact parents to fill this position.

Bylaws, Article V regarding voting were reviewed and read by Brenda Fisher. VAPO needs 7 members present to vote as quorum.

Flowers were sent to the Dessenburger funeral from VAPO.

Secretary's Report:

Meghna Mathur was not in attendance. Birthday card was passed out.

Treasurer's Report: JodyKay Combs

New budget was presented. Instructions were given and forms were presented to be used when events raise funds. Tracey Snyder made motion to approve the 2013-2014 school year budget. Tami Evans seconded, all approved.

VAPO legal name was updated at the Bank and IRS. We can still call ourselves VAPO as that is our DBA name.

Upcoming Events

Teachers Return to School on August 5. VAPO will have welcome back breakfast for teachers. Arrive at 6:15. Breakfast at 7:45.

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Next meeting is Tuesday August 6 at 8:15 a.m., regular meetings will start in September. Parents are always welcome to all VAPO meetings.

Brenda Fisher: Gear Up for school night. VAPO is asked to be at school at 4pm on Tuesday August 6. Used Uniforms will be for sale at Gear Up for School Night. There was discussion as the best way to arrange the tables. ID badges will be taken and layout for line was discussed. Library Chair Tracey Snyder asked Mrs. Wilber to use a new form that will help Librarian Mrs. Gan when delivering the badges, Mrs. Wilber said okay.

Raffle tickets were discussed and it was agreed that VAPO members will not be eligible to win raffle prize of school supplies during Gear Up for School Night. One ticket will be given for volunteer name on the committee sheets. Sign Up sheets were passed out for review and changes. Brenda will give them back at Gear Up for School Night. VAPO was asked to review their posters and reminded about approval process, to President first, then to Office. 2012-2013 VAPO President Sherri McCulloch will be at the Build My Kit table to pass them out. Class schedules will be posted in the hall by the teacher classroom. Kindergarten will be in hall way by MPR.

New Parent Orientation Wednesday August 7 at 6:30 pm. President Audra Nuttall will attend and represent VAPO.

Meet the Teacher is Friday August 9. Used Uniforms will be sold in the VAPO room during this event. VAPO Council members were asked to take 30 minute shifts. All shifts were assigned.

Boo Hoo Breakfast for Kindergarten is August 12 at 8:15. Audra asked for help assembling but was ok with serving.

Curriculum Nights, August 27-29. Mrs. Gan will be available to take pictures for ID badges.

Phone work party was discussed for September, no date set yet. This is where we personally reach out and contact the parents who sign up on Gear Up for School Night. Everyone is needed.

Committee Reports:**Special Events: Heidi Chapin**

Heidi Chapin is not in attendance

Volunteer Communications: Brenda Fisher

Need new Volunteer Coordinator. Parent who formerly did this is no longer at Valley Academy. She is however training Brenda so she can train parent volunteer. New parent will need to pick up and log hours at home, needs to be updated regularly with Monthly Report going to Mrs. Wilber.

Valley Communication: Audra Nuttall

Governing Council was asked to review information on Tab 2 of the binder. If corrections are needed, please let Audra know.

Coyote Pride: Lisa Olsen

Lisa Olsen not in attendance. Used Uniform sales were discussed earlier in the meeting.

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Staff Appreciation: Tami Evans

Staff Breakfast was discussed earlier in the meeting; volunteer sheet was passed around as committee members are not available. VAPO governing council is asked to provide, set up, serve and clean up for the Staff Breakfast on August 5.

Eight Grade Promotion: Jennifer Brock

Great Skate is September 13. High School Night is October 3. First dance is October 11 and Graduation Venue, North Hills is booked for May 22nd.

Great Skate flyers will go out the first week of school.

Office Fundraising: Meghna Mathur

Meghna was not in attendance. Boxes were discussed for Box Top collection in the teachers' lounge for the teachers to use. Baggies provided for teachers to get appropriate credit without having to cut all the box tops themselves.

Curriculum: Donna Padilla

Donna Padilla found a new source of information and books for the school. Dog Ear'd Books. Three new sets of Mystery books were ordered and received. Mrs. Gan also purchased a set for the Library using scholastic dollars. Mrs. Wilber was asked to let the teacher's know they need to let Donna know if their wish list was not fulfilled last year. Donna is still hopeful to get the Kindergarten the Margaret Hillert books by end of this school year. Kindergarten teachers were praised for the care they take with their books.

Library: Tracey Snyder

Fall Library dates were confirmed. October 21-October 25.

Athletics: Rick Harford

Rick was not in attendance

Student Recognition: NEED VAPO MEMBER**Event Fundraising: JodyKay Combs**

Talent Show Flyers are done and ready to go to the office for approval. Tryouts are October 29 and 30. Rehearsal is November 15. November 16 is the show. Volunteers are needed.

Training for machines in workroom will be after the meeting today.

All present were reminded to turn in the Confidentiality Form and Upholding Higher Standard and Getting to Know You forms.

Board meeting is August 22. President Audra Nuttall cannot attend, Vice President asked to go in her place. Tami Evans stated she might have to work. If she cannot attend Library Chair Tracey Snyder volunteered to attend.

Meeting Adjourned 10:30 a.m.

Respectfully submitted,

Tracey Snyder
Valley Academy Parent Organization
Library Chair