

Meeting was called to order at 8:16 a.m. by President Audra Nuttall.

Those present included President and Valley Communication Chair Audra Nuttall, Vice President and Staff Appreciation Chair Tami Evans, Secretary and Office Fundraising Chair Meghna Mathur, Treasurer and Event Fundraising Chair JodyKay Combs, Curriculum Chair Donna Padilla, Special Events Chair Hiedi Chapin, Volunteer Communication Chair Brenda Fisher, Coyote Pride Chair Lisa Olsen, and 8<sup>th</sup> Grade Promotion Chair Jennifer Brock. No guests were present at this time

**Guest Comments:**

No guest comments were made at this time.

**Administrator's Report:**

Mrs. Wilber shared with the council that school safety is very important to the school day and the Phoenix Police Department has reached out to all school campuses. In this pursuit, you may notice a police officer will be seen more frequently on our campus. Mrs. Wilber made it clear that there is no problem going on. The police department has been given a tour of the school and they want to be more vigilant and prepared to take care of any situations.

Mrs. Wilber also reported that the October School Board Meeting did not last very long. The board is looking for more people who believe in traditional education to join the board, and there were a couple of potential board members present at the October meeting.

**New Business:**

The President presented the Curriculum Book List for approval. Jodykay Combs motioned for the book list to be approved. Hiedi Chapin seconded the motion. The book list was approved by those present (Brenda Fisher was not present at this time).

**President's Report:**

President Audra Nuttall welcomed all the members for the meeting. Section V of the bylaws was reviewed. The president reminded all the members to bring their notebooks to the meetings every time and to submit the declaration as soon as possible. Audra circulated the timeline for the approval process of events to go into section 5 of the VAPO binders. She informed the council that the timeline has been approved by the administration, and the VAPO officers (President, Vice President, and Treasurer). According to the timeline, the VAPO President needs 24 hours and the school office needs 48 hours to approve any flier, advertisement or alert for an event.

Audra also reminded the members about the newsletter articles for the months of December and January to be forwarded to her by the end of the day.

The President invited all the VAPO members for the next School Board Meeting on Wednesday, December 4, 2013 at 6:00 p.m. at the Reid Traditional School office.

**Secretary's report:**

The Secretary Meghna Mathur presented the October meeting minutes for approval. Hiedi Chapin motioned for the approval of the October meeting minutes. Tami Evans seconded the motion. The October 8, 2013 meeting minutes were approved unanimously by those present.

**Treasurer's Report:**

Treasurer JodyKay Combs explained the budget to the council. The October working balance of VAPO is as follows:

Library      \$6,020.71

Booster Club    \$517.24

Earmarked Funds    \$7,478.36

General Funds    \$12,407.33

Upcoming expenses (pending invoices from vendors) due from the General Funds are estimated at \$500. These expenses include Spirit Day ice cream orders; leaving the General Funds to \$11,907.33.

JodyKay also handed out the committee reports to all the members. She presented the funds raised from the Target- Take Charge of Education program. She informed the council that the school has earned about \$6,949.64 since the school was registered in the program in 2003.

Donna Padilla explained the budget issues between the Library and the Curriculum committee, expressing the need for an increase to the budget limits for the Curriculum committee. Audra asked Donna to present the budget requests at the December VAPO meeting. Donna also informed that the procedures are now put in place for parents and volunteers to help out with Mrs. Gan in the library.

Jennifer Brock will also confirm the figures in the budget of the 8<sup>th</sup> Grade Committee.

Tami Evans updated the council on the purchase of a safe for the security of VAPO money in the VAPO room. She is still working on it and it is estimated to cost between \$300- \$700.

**Committee Reports:***Special Events*

The Chairperson Hiedi Chapin informed the council that the Lock Down Kits are all ready; the water will be replaced by the end of the day. The buckets are full and there are snacks in them too. She will be putting some zip lock bags with the Lock Down Kit information in the front office to be handed out to the new students enrolled.

Hiedi reported that the Fall Family Fun Night on October 25, 2013 went well. The games were good and the kids had a good time. The committee had a great team of volunteers.

She just expressed the need of more advertising in the next events, and more light arrangements.

#### Volunteer Communication

The Chairperson Brenda Fisher informed the council that the committee was doing well and not too much going is on for the committee at this time. She explained the process of volunteer hours. Audra asked Brenda to check with Jessica Morrow to see if she was the one who offered to donate a basketball hoop.

#### Coyote Pride

The Chairperson Lisa Olsen reported that the November Spirit Day Ice Cream went well. She confirmed on the prices of the ice cream and it was decided to keep the prices as is. She would also be including an orange colored Spirit Day T- Shirt. The next sales will be in the month of January.

Lisa informed that the Picture retake day went well. She also reported that some used uniforms were donated and that the committee has taken care of the good used uniforms for sale.

#### Staff Appreciation

The chairperson Tami Evans shared with the council the Thank You card from the 7/8 grade teachers for the dinner during the Parent-Teacher conference. The next staff appreciation lunch is on December 18, 2013.

Tami also discussed the end of the year gifts for teachers, staff, and administration.

Birthday cards for the month of December were circulated.

#### Eighth Grade Promotion

The Chairperson Jennifer Brock informed the council that the Fall Dance went well and that the detailed report will be presented in the next meeting.

Jennifer reported that the committee is working well on the Chipotle fundraiser, which is on Tuesday, November 19, 2013 between 5-8 p.m. She informed that the fliers have been sent and the alert now has been scheduled. The committee is working on the games and prizes during the fundraiser.

#### Office Fundraising

The Chairperson Meghna Mathur reported that the committee made a total profit of \$10,796.10 from the Cookie Dough fundraiser.

Meghna reported that the Labels collection was going well. She also reported that the Norterra Earn and Learn program is going well also and that the school is leading the points tally. The program ends December 31, 2013.

Meghna also informed that the committee will be sending the escrip reregistration reminder to the Valley parents, as the records state that 72% have not renewed their Safeway cards.

### Curriculum

The Chairperson Donna Padilla reported that there has been a handful of responses for feedback on the new textbooks. The review of books is now closed and will be handed over to the administration for the final decision based on the parent review.

Donna also informed that some new books have been purchased for the Library. Some female oriented historical books have been added too.

### Library

The Chairperson Tracey Snyder was not present at the meeting.

### Athletics

The chairperson Rick Harford was not present at the meeting.

### Event fundraising

The Chairperson JodyKay Combs informed to the council that the Talent Show try-outs went well and there was good student participation. The Talent Show is on November 16, 2013 at 5:00 p.m. The committee will send out the alert now for the volunteers.

JodyKay also mentioned that the Spring Festival kick off meeting will be on Thursday, November 21, 2013 at 8:15 a.m. She also informed that the raffle basket themes have been presented to the school in the fliers.

### Student Recognition

The Chairperson Amanda Laswell was not present at the meeting.

### Valley Communication

The Chairperson Audra Nuttall reminded all the members for newsletter articles by Tuesday, November 12, 2013.

## **Upcoming Events:**

Newsletter Articles: Articles for December and January due today, November 12, 2013.

Talent Show: Mandatory Dress Rehearsal Friday, November 15, 2013.

Talent Show Saturday, November 16, 2013.

Caught Being Good: Thursday, November 21, 2013 students redeem tickets given to them by the aides from the last month for prizes.

Turkey Trot: Monday, November 25, 2013 for Grades 1-4<sup>th</sup>.

Tuesday, November 26, 2013 for Kindergarten at 10:15 a.m. and Grades 5-8<sup>th</sup>  
after lunch.

Board Meeting: Wednesday, December 4, 2013 at 6 p.m. at the district office.

Spirit Day Ice Cream: Friday, November 6, 2013 during lunch.

Staff Lunch: Wednesday, December 18, 2013 between 10:30 a.m. - 1:30 p.m.

The next VAPO meeting is scheduled for Tuesday, December 10, 2013 at 8:15 a.m. in the VAPO room.

The meeting was adjourned at 9:54 a.m. by the president.

Respectfully submitted,

Meghna Mathur

Valley Academy Parent Organization

Governing Council Secretary