

Meeting was called to order at 8:16 a.m. by President Sherri McCulloch.

Those present included President and Valley Communication Chair Sherri McCulloch, Vice President and Eighth Grade Promotion Chair Audra Nuttall, Treasurer and Volunteer Communication Chair Shannon Day, Secretary and Office Fundraising Chair Meghna Mathur, Library Chair Tracey Snyder, Student Recognition Chair Patricia Ogden, Athletics Chair Rick Harford, Staff Appreciation Chair Tami Evans, Special Events Chair Hiedi Chapin, and Coyote Pride Chair Valeen Palomo. One guest was present including Mrs. Wilber.

**Guest Comments:**

No guest comments were made at this time.

**Administrator's Report:**

Mrs. Wilber informed the council that the Board of Directors meeting went well. The board acknowledged the teachers and thanked them for their attendance. Some budget adjustments were also done in the meeting. It was also informed that the board has agreed to install gates at the entrance of the school for the safety of the students. The gates will be closed from 7:40 a.m. to 8:10 a.m.

Mrs. Wilber also said that the academic Galileo program was going well and has proved more beneficial.

**President's Report:**

The president Sherri McCulloch informed that the Board of Directors meeting on Dec. 6, 2012 was attended by Mrs. Wilber.

**New Business:**

No New Business at this time.

The council has agreed to donate a flag to the Board of Directors.

**Treasurer's Report:**

Treasurer Shannon Day presented and explained the budget to all committee members. All members thanked the treasurer for all her efforts.

The treasurer suggested a change in the tax deadline according to the Federal and Arizona Corporations Commission tax deadlines. She suggested a review of the VAPO bylaws to change the tax deadline. The president and vice president will also review the VAPO bylaws.

**Secretary's report:**

The November meeting minutes were presented for review. Patricia Ogden motioned for the November meeting minutes be approved. Tami Evans seconded the motion. The November meeting minutes were approved unanimously by those present.

January Birthday cards were circulated.

**Committee Reports:***Athletics*

The chairperson Rick Harford informed the council that the Turkey Trot went well the concession stand was a success too. The Chairperson also said that using Crown Trophy for medals/trophies worked out well.

Rick advised that the Basketball season has started and the committee has earned \$30, and that they are good with the supplies for the concession stand.

The Board has approved the portable lights for the game nights and the chairperson is working towards obtaining these. The committee is also working on new uniforms for the basketball team.

*Eighth Grade promotion*

The chair Audra Nuttall is working on a form for the students for the class colors and theme.

The next committee meeting is on January 15, 2013 at 6:30 p.m. at Audra's house. There will be a voting on the design at the meeting.

*Special Events*

The chairperson Hiedi Chapin informed the council that the Spelling Bee went very well. Mrs. Quijada did a great job in organizing the event. The "Congratulations" bulletin board was wonderfully done.

The chairperson said that the lock down kits will be taken care of. The VAPO room lockdown kit will be checked too.

*Library*

The chairperson Tracey Snyder informed the council that the Spring Book Fair will be in the week of April 29<sup>th</sup>, 2013. The committee's planning meetings will start from January. The theme for the book fair will be "Laboratory Chemistry".

*Office Fundraising*

The chairperson Meghna Mathur informed that Move-A-Thon is coming up in March and the committee will begin the form preparations in January.

The chairperson informed that the labels collection is going on great and that the committee has a wonderful team of volunteers.

*Event fundraising*

The chairperson Libby Hammond was not present. The president informed the council that the Spring Festival planning meeting is on December 13, 2012 at the 8:15 a.m. and the committee also has an art contest for the festival. The list of attractions for the festival will

be approved by the administration. The committee need volunteers for ticket sales and also for advertising purpose.

#### Curriculum

The chairperson Donna Padilla was not present. The president presented the committee's list of books for approval. Audra Nuttall motioned for the list of books be approved. Patricia Ogden seconded the motion. The list of books was approved unanimously by those present.

#### Staff Appreciation

The chairperson Tami Evans informed the council that the staff winter lunch went well and that there were enough volunteers. She also thanked the members for all the help.

Next event of the committee will be a staff breakfast on February 14, 2013.

#### Valley Communication

The chairperson Sherri McCulloch informed the council that December 21, 2012 is the class Winter Party day and that all the homeroom parents will be contacted.

#### Coyote Pride

The chairperson Valeen Palomo informed the council that Ice-Cream sales are going well, and the ice-cream card changes have been very helpful. She also said that the committee has a good number of volunteers.

The president advised that the Big Boy Ice-Cream credit limit has now been increased to \$1000 to accommodate Honor Roll ice cream needs.

The council was also informed that the Spirit Day T-Shirt forms has been sent out.

#### Student Recognition

The chairperson Patricia Ogden informed the council that the Caught Being Good was going well. The committee had a discussion regarding the number of Caught Being Good tickets and the prizes given per child. The chairperson also expressed the need for some volunteers.

The chairperson has emailed the agenda of Honor Roll Ceremony meeting to the volunteers and the next meeting will be in February or March.

#### Volunteer Communication

The chairperson Shannon Day informed that the next DIBELS testing has been scheduled for the first week of January 2013, after school reopens. All the volunteers will be contacted.

The chairperson also expressed concern in the decline of Volunteer hours. Some suggestions were made to make log-in of volunteer hours done outside school easier for parents on the school's website.

The next VAPO meeting is scheduled for January 15, 2013, at 8:15 a.m. in the VAPO room.

The meeting was adjourned at 9:32 a.m. by the President.

Respectfully submitted

Meghna Mathur

Valley Academy Parent Organization

Governing Council Secretary