

Meeting called to order at 9:40 a.m. by President Sherri McCulloch.

Those present included President and Valley Communication Chair Sherri McCulloch, Vice President and Eighth Grade Promotion Chair Audra Nuttall, Treasurer and Volunteer Communication Chair Shannon Day, Student Recognition Chair Patricia Ogden, Staff Appreciation Chair Tami Evans, Coyote Pride Chair Valeen Palomo, Curriculum Chair Donna Padilla, Special Events Chair Cheryl Stradling, Event Fundraising Chair Libby Hammond, and Athletics Chair Rick Harford. One guest was present.

Each new council member gave a short introduction about themselves.

**Guest Comment:**

The guest gave a short introduction but no further comment was made at this time.

**Administrator's Report:**

Mrs. Wilber was not present.

**Upcoming Events:**

Meet the Teacher Day is August 10, 2012 from 8:30 a.m. to 11:00 a.m.

Lock down packets, invitations to the Boo Hoo/Woo Hoo breakfast for kindergarten parents, fundraising information, Spirit Day T-shirt order form and ice cream order form will be included in student packets.

Boo Hoo/Woo Hoo Breakfast is on August 13, 2012 at 8:15 a.m. in the kindergarten MPR.

**President's Report:**

The Vice President went through the VAPO Governing Council binder and the Declaration of Confidentiality of Reid Traditional Schools and of VAPO. The bylaws and Article VI section 6.4d were reviewed.

A suggestion was made to amend bylaws to change the deadline for the treasurer to prepare the VAPO taxes, avoiding the first week of July.

Reminders were made regarding open meeting requirements, and specifically with regard to e-mails and groups with more than six members present, as this would constitute an unpublicized meeting.

All committee chairs were asked to send the flyers, etc. to the president for approval first, who will forward them to the school office for approval. All flyers should have VAPO 2012-2013 on the lower right corner. All approved flyers are to be placed in the binder in the VAPO room.

Procedures regarding Lost and Found, calendar requests, check request form, and maintenance requests were reviewed.

Dress code changes were reviewed.

All committee chairpersons were asked to track their committee budgets and expenditures.

The vice president reviewed the June meeting minutes and made a correction in charges for the trophy case, which has been delivered and is on display in the main building hallway.

New volunteer flyer was made and distributed for review.

The 'Getting to Know You VAPO Governing Council' form was distributed and completed by those present.

**Treasurer's Report:**

Each committee head went over their budget for changes.

Gear Up for School Night budget was changed from \$350 to \$ 200.

Honor Roll Ice Cream line item was changed from income of \$435 to expense of \$635.

Audra Nuttall moved to approve the corrected 2012-2013 budget. Cheryl Stradling seconded the motion. The motion carried unanimously by those present.

**Secretary's Report:**

June meeting minutes were presented for review. Donna Padilla motioned the minutes be approved, Libby Hammond seconded the motion. The motion carried unanimously by those present.

Staff Appreciation

August 6, 2012 is the first Staff Appreciation Breakfast at 7:45a.m.VAPO members were asked to volunteer for this event.

Volunteer Communication

Gear Up for School Night is August 7, 2012. Each committee needs a poster approved by the July 30, 2012.

Discussion was held regarding set up of posters and uniforms.

The president requested flyers be turned in for approval by July 24, 2012.

A work meeting is scheduled for July 31, 2012 at 9:30 a.m.

Special Events

A new Special Events Chair will be needed, as Cheryl Stradling will be unable to attend meetings.

Lock down kit forms are in progress.

Office Fundraising

The committee chair was not present. Box Top meeting will be on August 30, 2012, and the Cookie Dough sales start that day.

Curriculum

The committee chair will provide a list of recent purchases at the next meeting.

Library

The Library chair was not present. The Fall Book Fair is scheduled for the last week of September, 2012.

Athletics

The committee chair proposed showing a video of Valley Academy athletes at Gear Up for School Night. A notation was made to request a TV/DVD player with the maintenance request.

Event Fundraising

The committee chair was not present. Talent Show is scheduled for October 27, 2012, with auditions on October 9-10, 2012.

Student Recognition

The committee chair had no concerns at this time.

**Additional Information:**

Members were asked to come to the work room for training for the photo copier and poster machine.

A phone work party was scheduled for August 28, 2012, at 8:15 a.m. to contact the volunteers.

The next VAPO meeting will be held on August 14, 2012, at 8:15 a.m. in the VAPO Room.

Meeting was adjourned at 11:25 a.m. by the president.

Respectfully submitted,

Meghna Mathur

Valley Academy Parent Organization

Governing Council Secretary