

VAPO, The Parent Organization of Valley Academy
 Governing Council Minutes –September 12, 2017

9.12.2017

8:15A.M.

Meeting called	A. Wilson (President)
Type of meeting:	Monthly
Facilitator:	A. Wilson(President)
Attendees:	A. Wilson (President), D. Rangel (Treasurer), R. McDanel (Vice-President/ Volunteer Communication), B. Coleman (Secretary/Curriculum), N. Reed (Coyote Pride), E. Neuman (Event Fundraising), M. Browne (Eighth Grade Promotion), H. D’Elia (Athletics), W. Stemmons (Staff Appreciation), J. Combs (Library) Mrs. Wilber Guests: B. Gebhart, S. Chett, D. Cooper, D. Hunker

Meeting called to order at 8:17a.m.

Administrator’s Report:

- Mrs. Wilber welcomed another large group and all council members available to participate this year.
- Discussed wishes for school if VAPO able to assist:
 - 1) Pads for the outdoor basketball court poles. \$2,500 would cover costs she obtained from bids.
 - 2) Two benches in the area under new lighting. They are \$300 each.
 - 3) Team chairs for the new gymnasium. They are \$4,000.
- Administration needs 48 hours to approve any VAPO requests. Please make sure there is enough time to obtain the approval you need.
- Use of VAPO property still requires an individual to go through administration to utilize. See Mrs. Wilber to obtain such items.

President’s Report:

- Mrs. Wilson discussed N. Oslon having to step down from the Special Events committee; however, D. Hunker will be able to assist with that committee’s duties as they come up.

New Business:

- A. Wilson reviewed fire drill and lockdown procedures for anyone in the VAPO room or on campus at the time one occurs. Reminded everyone to sign-in while on campus so individuals can be accounted for at any time.

Treasurer’s Report:

- D. Rangel asked members to review the new budget changes and reviewed current status.

Secretary's Report:

- No report.

Committee Reports:

- *Curriculum:* Currently working on volunteer list for book reviews.
- *Volunteer Communication:* R. McDanel advised that a monthly report will be generated for Mrs. Wilber. Volunteer information from parent forms has been entered into the database. A \$20 gift card is now available for the highest volunteer hours submitted each month.
- *Staff Appreciation:* October 19th is the next staff appreciation event during conferences. D. Rangel will assist W. Stemmons with the process to obtain volunteers and food for approximately 60 people.
- *8th Grade Promotion:* Two fundraisers coming up include Great Skate on September 15th and the 8th grade car wash on October 7th. The 7th and 8th dance is a 50's themed sock hop scheduled for October 13th. M. Browne has been meeting and communicating with parents for events.
- *Office Fundraising:* The candle/popcorn fundraiser appears to have raised less than last year. The coupon cards were not as popular as anticipated. Advised they are looking at improvements for next year. Prizes are coming. Box Tops going well. The 8th grade class was top collector last month.
- *Special Events:* N. Olson has stepped down. D. Hunker to help facilitate events. Family Fun Night is September 28th, 6-8 P.M. Two dinner food trucks and one dessert truck have been confirmed and they are working on activities (crafts, three games and photo booth area).
- *Event Fundraising:* E. Neuman advised attractions are being confirmed and the school will be doing a science fair in conjunction with the festival.
- *Library:* Book fair is scheduled for 9/25-9/28 and theme is western. Book Club will meet and begin prep work for the book fair. This is to create more involvement by Book Club members. Permission slips were sent home for parent signatures.
- *Athletics:* Booster Club needs to be active since gymnasium has concession area to raise funds. H. D'Elia is currently working on Turkey Trot event.
- *Student Recognition:* Caught Being Good is today.
- *Coyote Pride:* T-shirt orders delayed while waiting for image to place order. Has been some confusion on ice cream orders and hopeful all is resolved. New system to be implemented next year to prevent any future issues. School pictures are scheduled for September 20th and will be soliciting volunteers to help. VAPO picture to be scheduled at 7:45 A.M.
- *Valley Communication:* VAPO newsletter sent out and members encouraged to keep articles coming for next issue. Upcoming events reviewed.

Meeting adjourned at 9:15 A.M.

Respectfully submitted,

Beth Coleman

Secretary and Curriculum Committee Chair

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