

The Parent Organization of Valley Academy

Meeting Minutes

March 9, 2015

Meeting was called to order at 8:15 a.m. by President Audra Nuttall.

Those present included President and Valley Communication Chair Audra Nuttall, Vice President and Athletics Chair Hiedi Chapin, Staff Appreciation Chair Lizette Johnson, Event Fundraising Chair Even Neuman, Coyote Pride Chair Lisa Olsen, Office Fundraising Chair Luella Gourgue.

By phone Treasurer and Library Chair JodyKay Combs, Curriculum Chair Debra McLemore, and Volunteer Communication Prasad Dabberu.

The Pledge of Allegiance was recited and a moment of silence was observed

Administrators attending: Mrs. Wilber, Principal

Guest: None

Administrator's Report: Mrs. Wilber

Thanks to Mr. Neuman and everyone for a successful Spring Festival. It was a great opportunity to connect with the community.

Next board meeting March 26, 2015

Newsletter format has changed. We want all of it to be consistence with the branding and marketing. We will use it in April. All changes made to any flyers or documents need to be sent to the office upon making the corrections. The office needs a clean copy.

Mrs. Wilber gave the 7th grade their spirit day ice cream after their field trip.

President's Report: Mrs. Nuttall

Mrs. Nuttall welcomed everyone to the meeting. Mrs. Nuttall is concern about the book fair family fun night. Mrs. Saldana is busy with personal matters right now. Mrs. Nuttall is now over the committee she will get with Mrs. Combs to discussion decoration and activities that will be going on during this event. VAPO works best when we have a full committee. Spring Festival was great. Next year would recommend having some staff member pass out the tri-fold fliers at the ticket station. Newsletter article due tomorrow. Mrs. Nuttall would like all upcoming events in the newsletter. Birthday cards will be left in front office for signing.

New Business: Mrs. Nuttall

Mrs. Nuttall made the motion to approve the books presented for the Recommended Reading List. Mrs. Olsen gave the motion, and Mrs. Gourgue seconded, and the motion was approved.

Secretary's Report

February meeting minutes will need to be approved next month.

Treasure's Report: Mrs. Combs

Graphic Communications sent a bill to Painted Rock for the new parent handbooks that were ordered and paid for in September. Mrs. Wilber (Valley Academy) also received a bill from Graphic communications. Mrs. Combs provide the check number that cleared the bank in September as proof that Graphic communications is billing both schools in error.

Cash Funds \$24,513.21

Scholastic Dollars \$1,076.16

Self-Contained Program Funds: \$2,028.85

*Athletics \$196.35

*Library \$1,832.50

Upcoming Expenses known: \$1,037.00

Adjusted Total from Current General Funds 21447.36**

**Unconfirmed and Unidentified Deposits \$9,050.00

Difference in Balance \$12,397.36

Treasurer's report is noted to Deposits not confirmed due to lack of identification on deposit. Mrs. Combs will have to research what the deposits are for and have them identified by next month.

Curriculum: Mrs. McLemore

Mrs. McLemore ordered 24 **Animal Farm** books for Mrs. Cunningham. The invoice will come in two parts. Order was shipped on Thursday. At last staff meeting Mrs. Wilber asks staff members when email next year request to cc VAPO curriculum.

Special Event

Mrs. Combs has sign up genius ready to send out and will keep numbers from last fall's Book Fair and Family Fun night until otherwise notified.

Volunteer Communication: Mr. Prasad Dabberu

Mr. Dabberu talked with Mrs. Ekdahl to make sure she has all the volunteers needed for Kindergarten screening. Mrs. Nuttall reminded that only those that have been asked to give tour of campus are allowed to do so. Mr. Dabberu will have the volunteer of the year by the end of April. Mrs. Lee-Morrow is writing a letter to send out to those that have not volunteered to encourage them to do so.

The letter has been sent to Mrs. Wilber for approval. They are still in the working on the best way to send out such that VAPO could do a hard copy to send home with individual students.

Staff Appreciation: Mrs. Johnson

Valentine lunch was a success. Mrs. Johnson had a hard time finding the decorations she need for luncheon due to other committees using them and not bring them back. Please notify Mrs. Johnson if you or anyone needs to use and removes the decorations from the VAPO room. Next event is in April.

Eight Grade Promotions: Mrs. Brey

8th grade t-shirt orders are turned into the printer, and we should have the shirts after Spring Break. Promotion meetings are going well. The next one will be held on March 24th. We had a good turn-out for the Spring Festival. I counted 31 students on the sign-in sheets, plus their parents. There are many water bottles left over that can be used wherever needed. 8th grade picture day will be Friday after spring break with new 8th grade shirts. The 8th graders already did their causal pictures.

Office Fundraising: Mrs. Gourgue

Box tops collection and counting has been reorganized. Mrs. Gourgue has 5 volunteer to do the box top. They each send Mrs. Gourgue a report every Monday. Summer Harkins movie was started late; however all is running smooth now. Mrs. Gourgue needs to be instructed on how to get deposit log ready with all the funds coming in for Harkins summer movie. Mrs. Nuttall instructed her to do the yellow deposit sheet leave in bottom drawer in office fundraising envelope. Also Mrs. Nuttall asked Mrs. Gourgue to contact Mrs. Mathur to help with the Harkins Summer Movie in regards to paying Harkins and distributing tickets to students. Booster thon is on the move. There will be a meeting during spring break with Mrs. Lee-Morrow, Mrs. Nuttall, and Mrs. Gourgue. Mrs. Lee-Morrow is over all the electronic communication part of Boosterthon.

Library: Mrs. Combs

Mrs. Romley went to Book fair works shop and picked up decoration kit and other useful information and ideas. Fliers are ready and will go out after spring break to students. Mrs. Combs has sign up genius ready to send out and will keep numbers from last fall's Book Fair and Family Fun night until otherwise notified.

Athletics: Mrs. Chapin

Soccer and Track and field are underway. Track and Field will purchase their shirts. Soccer will use last year jersey. Mrs. Chapin is preparing for field day that will be same time as the Boosterthon Fun Run.

Event Fundraising: Mr. Neuman

Spring Festival was a lot of fun. Everything went smoothly. Mr. Neuman did feel that the volunteers left a little too soon. Could have used them to the every end with clean up. Tickets need to be counted. If each VAPO member could take a few container home and count them that would be great.

Pine wood Derby was a huge success. We did have one student show late and was not happy, but track was down and everything was cleared out. Next year, Mr. Neuman said the details will be clear on flyers. Scouts had fun and ran it smoothly. Food Trucks were all a counted for and settled out. It was a fun and successful day. Mr. Neuman is already planning next year, theme to do with airplanes. He would like to see about getting an airplane or helicopter on campus.

Coyote Pride: Mrs. Olson

Blue Ribbon Spirit Shirt second order needs to go out this week. Is there a way to get winter grass in our field? There are more weeds in the field then usually anything we can do about it.

Valley Communication: Mrs. Nuttall

Items needed for VAPO newsletter

The next VAPO meeting is April 14, 2015

Meeting adjourned at 9:25 a.m.

Respectfully submitted,

Mrs. Chapin

Substitute Secretary and Athletic Chair and Vice President

VAPO The Parent Organization of Valley Academy