

The Parent Organization of Valley Academy
Meeting Minutes
February 10, 2015

Meeting was called to order at 8:20 a.m. by President Audra Nuttall. Those present included President and Valley Communication Chair Audra Nuttall, Vice President and Athletics Chair Hiedi Chapin, Treasurer and Library Chair JodyKay Combs, Staff Appreciation Chair Lizette Johnson, Events Fundraising Chair Evan Neuman, Coyote Pride Chair Lisa Olsen, Eighth Grade Promotion Chair Angie Brey, Student Recognition Chair Tracy Lund

The Pledge of Allegiance was recited and a moment of silence was observed.

Administrators attending: Mrs. Browne, Assistant Principal

Guests: None

Guest Comments: Mr. Neuman advised the council of a parking issue in the neighborhood between parents. The matter was discussed and taken under consideration by Mrs. Browne.

The Recommended Reading List was included in the VAPO agenda for review.

Administrator's Report: Mrs. Browne

The kitchen will be closed on Friday the 13th, and no ice will be available. Mrs. Browne asked the council to advise home room parents. National Blue Ribbon Spirit Shirts were distributed to the VAPO council, as gifts of appreciation from administration. The lost and found bin in the multi-purpose room is overflowing. Mrs. Olsen will take care of it.

Coyote Pride: Mrs. Olsen

The Blue Ribbon Spirit Shirt sales have been very successful. A discount was received from the printer for the large quantity ordered. Due to the price break, funds were able to be reallocated from the president's fund for teachers. A second printing of the shirts may also be done if there is interest. Some flyers will be done, but not to the whole school, if the second printing is approved.

Secretary's Report:

A motion was made to approve December's meeting minutes by Mrs. Nuttall. Mrs. Chapin gave the motion, Mrs. Lund seconded, and the motion was approved. Mrs. Combs made a motion to approve October's meeting minutes, with the correction of the misspelled name. Mr. Neuman gave the motion, Mrs. Olsen seconded, and the motion was approved. Mrs. Nuttall made the motion to approve January's meeting minutes. Mr. Neuman gave the motion, Mrs. Chapin seconded, and the motion was approved.

New Business: Mrs. Nuttall

Mrs. Nuttall made the motion to approve the books presented for the Recommended Reading List. Mrs. Olsen gave the motion, Mrs. Chapin seconded, and the motion was approved.

President's Report: Mrs. Nuttall

Mrs. Nuttall welcomed everyone to the meeting. The back VAPO room is messy and needs to be cleaned up before parents leave with their children. She will do an email to parents. Mrs. Chapin suggested signs about cleaning it up after use. Concerning the 20th year celebrations being planned, there will be a booth at the Spring Festival for alumni to sign up for more information. Something will be put on the website, also inviting alumni to the Spring Book Fair. Hawaiian Ice has been invited by Mrs. Nuttall to the Spring Book Fair. Mrs. Nuttall needs the items for the February VAPO newsletter by tomorrow, so she can do the newsletter before the three-day weekend. Mrs. Chapin will attend the February 26th Board Meeting in Mrs. Nuttall's absence. The Board Meeting will be held at 6:00 p.m. at Reid Traditional School's office. Mrs. Chapin will be presiding at the April VAPO meeting in Mrs. Nuttall's absence.

Mrs. Olsen left the VAPO meeting at 8:45 a.m.

Treasurer's Report: Mrs. Combs

Subtotal of cash funds for January were \$17,504.70. Vendor funds total \$1,071.16. Earmarked funds total 0. Self contained funds total \$1,995.85. Subtotal of general funds is \$15,508.85. Total upcoming expenses from current balance is \$1,475.00. The adjusted total from current general funds is \$14,033.85. Reports for each committee were handed out. A total of \$6,137.00 has been charged for the Spring Festival. It needs to bring in \$9,000.00 to break even. As previously mentioned, the price of the Blue Ribbon Spirit Shirts was dropped due to quantity. This allowed for the Teacher Appreciation Shirts to be covered by the Coyote Pride sales and reallocate funds in the Staff Appreciation and President's Discretionary fund. Miss Cunningham has made an inquiry about an Animal Farm book set. Discussion was had on the matter. The Curriculum committee may be able to purchase. Weekly Studies have not been ordered. This needs to be clarified with Mrs. Wilber. The matters needs to be discussed with Mrs. McLemore. VAPO does have the funds. Discussion was had about a person not on the VAPO council being in charge of the Weekly Studies, due to the turnover of volunteers.

Curriculum: Mrs. McLemore

There was no new business to report. The Reading List was already approved.

Volunteer Communications:

Nine parents have been organized by Mrs. Lee-Marrow to assist with the volunteer logs. In the past, there has been a Volunteer of the Month named monthly. This has not been done this year. Mrs. Lee-Marrow will now do this moving forward.

Staff Appreciation: Mrs. Johnson

Mrs. Johnson has a Valentine breakfast planned for the teachers coming up on February 12th. She has open spots to bring food. Mrs. Lund will donate the oatmeal and Mrs. Nuttall will cook and send to school. A griddle is needed. Mrs. Lund will donate her griddle for use. Decorations include a black board for parents to write special notes to staff and administration.

Eight Grade Promotion: Mrs. Brey

Mrs. Brey has leaders for all of the various subcommittees for 8th Grade Promotion. A t-shirt design has been voted on by the 8th graders, and is in the design process with the printer. The Jumpstreet fundraiser brought in \$310.00. The next Promotion planning meeting is scheduled for Tuesday, March 3rd at Mrs. Brey's home.

Office Fundraising:

Mrs. Nuttall will follow-up with Mrs. Gourgue about the Summer Movie Program.

Special Events:

Family Fun Night is scheduled for May 1st. Mrs. Saldana needs help. Volunteers and a leader are needed. Planning meetings need to be held.

Library: Mrs. Combs

Mrs. Combs and Mrs. Romley are scheduled to attend a workshop on February 25th, for the Scholastic Book Fair. Mrs. Combs will send all information to Mrs. Nuttall concerning the Book Fair.

Athletics: Mrs. Chapin

The basketball season is almost over. Administration has inquired about track and field, and participants purchasing their own shirts. Mrs. Chapin confirmed that students will be purchasing their own jerseys this year. A parent has been found for a soccer coach. There will be no concession stand at soccer games, as they are not played at Valley Academy. A Field Day spreadsheet for volunteers was discussed.

Event Fundraising: Mr. Neuman

Mr. Neuman advised that he is hoping to come in under budget for the Spring Festival. Flyers have been sent for approval. Ticket sales were discussed. They will not be sold the morning of March 5th, due to the Read-In. Spring Festival prizes were discussed with Mrs. Lund and volunteer needs. 8th grade volunteers were discussed.

Student Recognition: Mrs. Lund

Mrs. Lund reported that there have not been very many awards this month for the Caught Being Good program. The Honor Roll Reception has been planned at the LDS church on Rose Garden and 27th Avenue. There will be no charge. Set-up cannot be done on the Monday before the event, but can be done Tuesday morning. Mrs. Lund found blue squares for decoration. She will be purchasing them in the school's colors to use again. She needs a committee for the Honor Roll Reception. She will include the Blue Ribbon theme in her documents.

Valley Communication: Mrs. Nuttall

Items are needed for the VAPO newsletter by tomorrow.
Agenda items are needed by the first of the month.

The next VAPO meeting will be held on March 10, 2015.

Meeting adjourned at 9:40 a.m.

Respectfully submitted,

Mrs. Brey

Substitute Secretary and 8th Grade Promotion Chair
VAPO, The Parent Organization of Valley Academy