

The Parent Organization of Valley Academy
Meeting Minutes
July 28, 2015

Meeting was called to order at 8:30 a.m. by President Hiedi Chapin. Those present included President and Valley Communication Chair Hiedi Chapin, Athletics Chair Sandy Barry, Curriculum Chair Debra McLemore, Library Chair Stacie Romley, Staff Appreciation Chair Deanna Rangel, Events Fundraising Chair Evan Neuman, Coyote Pride Chair Lauren Watson, Office Fundraising Chair Heather Fett.

Administrators attending: Mrs. Wilber

Administrator's Report: Mrs. Wilber

The staff Spanish teacher has resigned and Lizette Johnson has been hired to replace her. VAPO is now in need of a replacement Vice President and Eighth Grade Promotion Chair. Mrs. Wilber will help to recruit someone to fill the council spot. The 2nd grade teacher Miss Malick has resigned and her position has been filled by Mrs. Lisa Carpenter. Mrs. Song has legally changed her name to Mrs. Lee. The workroom is in need of a lockdown kit. New cheerleading uniforms are needed so a fundraiser will be considered to raise funds to cover the costs. Mrs. Wilber distributed new staff telephone extension list for the 2015-2016 school year.

New Business: Mrs. Chapin

Mrs. Chapin distributed the VAPO governing council binders and VAPO 2015-2016 school calendars. Reid Traditional Schools Declaration of Confidentiality and VAPO Upholding a Higher Standard documents were distributed, signed by council members, and returned. Mrs. Chapin announced that the council is in need of a new Vice President now that Lizzete Johnson has been hired on as staff. Motion made by Mrs. McLemore seconded by Mrs. Romley to nominate Mr. Neuman for the VAPO Vice President. Motion passed unanimously.

President's Report: Mrs. Chapin

Mrs. Chapin welcomed all new and existing council members to the first VAPO meeting for the 2015-2016 school year. She introduced herself and shared her background and history with VAPO, as well as with Valley Academy. Mrs. Chapin advised the council that Meet the Teacher and Gear up for school events are combined this year and will be held on August 7th from 8:30 am to 11:00 am. VAPO members should arrive at 8:15 am. The committee posters used to recruit volunteers can be updated but designs need to be approved by Mrs. Chapin and administration before the event. Mr. Neuman volunteered to help with the set up of the popcorn machine.

Secretary's Report: Mrs. Watson

The June meeting minutes were not completed for distribution and review. Mrs. Chapin will email a template of a past meeting's minutes to Mrs. Watson to aid her with the task of recording meeting minutes consistently.

Treasurer's Report: Mrs. Fett

Subtotal of cash funds for June was \$23,958.69. Vendor funds total \$1,205.00. Earmarked funds total \$15,000.00. Self contained funds total \$1,884.10. Subtotal of general funds is \$7,074.59. Total upcoming expenses from current balance is \$174.59. The adjusted total from current general funds is \$6,900.00. Mrs. Chapin advised that council members can ask for a budget amendment at VAPO meetings, after the treasurer's report.

Committee Reports:

Curriculum: Mrs. McLemore

Mrs. McLemore advised that prices have increased this year for Studies Weekly.

Volunteer Communications: Prasad Dabberu

Chair not in attendance

Staff Appreciation: Mrs. Rangel

Mrs. Rangel reported that the next staff appreciation event is the Teacher Welcome Back Breakfast on August 3rd at 7:45 am. She discussed menu and decoration plans. A sheet with donation suggestions was passed around to council members for those who wanted to contribute to the event.

Eight Grade Promotion:

Chair not in attendance

Office Fundraising: Mrs. Fett

Mrs. Fett reported

Special Events: Mrs. Born

Chair not in attendance

Athletics: Mrs. Barry

Mrs. Barry will be responsible for organizing the concessions for Valley Academy sports events. She was advised to use the sports schedule for dates of events as well as sign up genius for donations and volunteers.

Student Recognition: Mrs. Lund

Chair not in attendance

Library: Mrs. Romley

Mrs. Romley reported that the Book Fair went very well. She also indicated her need for volunteers.

Event Fundraising: Mr. Neuman

Mr. Neuman informed the council that there will be no talent show this school year. Also, the spring festival theme will be space/aviation related.

Coyote Pride: Mrs. Watson

There will be a used uniform sale/exchange at Meet your teacher/Gear up for school day on August 7th from 830 am -11 am. Mrs. Watson will make posters advertising that the uniform sale will be in the VAPO room. She was also advised to use Signup Genius to gather VAPO volunteers to assist with the sale. Mrs. McLemore volunteered to continue to pick up ice cream for spirit days.

Valley Communication:

Back to School Breakfast for staff will be held on August 3, 2015 at 7:45 am.

Meet your teacher/Gear up for school will be held on August 7, 2015 at 8:30 am-11:00 am.

Boo-Hoo Whoo-Hoo breakfast will be held on August 10, 2015 at 8:15 am in the kindergarten MPR.

The next VAPO meeting will be held on August 11, 2015 at 8:15 am.

Board Meeting August 27, 2015 held at Reid district office at 6:00 pm.

Meeting adjourned at 9:55 a.m.

Respectfully submitted,

Lauren Watson

Secretary and Coyote Pride Chair

VAPO, The Parent Organization of Valley Academy