

The Parent Organization of Valley Academy
Meeting Minutes
August 11, 2015

Meeting was called to order at 8:20 a.m. by President Hiedi Chapin. Those present included President and Valley Communication Chair Hiedi Chapin, Athletics Chair Sandy Barry, Library Chair Stacie Romley, Staff Appreciation Chair Deanna Rangel, Events Fundraising Chair Evan Neuman, Coyote Pride Chair Lauren Watson, Student Recognition Chair Tracy Lund and guests Amy Joy Wilson , Jody Kay Combs, and Katie Libby.

Administrators attending: Mrs. Wilber

Administrator's Report: Mrs. Wilber

Mrs. Wilber wanted to remind the VAPO members that they represent the school and should conduct themselves accordingly. Any issues should be brought to administration. She also wanted to remind the VAPO members of the following items:

- children are not allowed in the staff lounge or workroom.
- no parking in the red zone
- School staff was advised to stay out of VAPO cabinets in the staff lounge. Feel safe to keep things in there. Alert her if there are any issues.
- Lost and found is always overflowing, keep an eye on it
- when turning in something for approval, give it some time, it goes through three people
- when you need something done by maintenance, please go through the office. There is a process and a priority list.
- lock down baggies-Hiedi Chapin

Mrs. Wilber expressed that she available and don't hesitate to come directly to her for assistance. She then handed out keys and the key sign out sheet.

New Business: Mrs. H. Chapin

Mrs. H. Chapin announced that the council is in need of a new Treasurer now that Mrs. H. Fett has stepped down. Motion made by Mr. E. Neuman, seconded by Mrs. S. Romley to nominate Mrs. D. Rangel for the VAPO Treasurer. Motion passed unanimously.

Mrs. H. Chapin announced that the council is in need of a new Office Fundraising chairperson. Motion made by Mrs. T. Lund, seconded by Mrs. S. Romley to nominate Mrs. A. Wilson for the Office Fundraising Chair. Motion passed unanimously.

President's Report: Mrs. H. Chapin

Mrs. H. Chapin thanked the VAPO members for their help with making the Gear up for School/ Meet the teacher and the Boo Hoo breakfast events successful. She mentioned that there will be a Board meeting August 27th and VAPO members are welcome to attend.

Secretary's Report: Mrs. L. Watson

The July meeting minutes were not completed for distribution and review.

Treasurer's Report: Mrs. J. Combs

Subtotal of cash funds for June was \$23,767.64, Money market \$21,144.89 and checking \$2,622.75. Scholastic dollars total \$1,205.00. Earmarked funds total \$15,000.00. Self contained funds total \$1,884.10, \$196.35 for Booster club and \$1,654.75 for Library. Subtotal of general funds is \$6,916.54. Total upcoming expenses from current balance is \$350.00, the breakdown being Volunteer communication \$100.00 and Spirit Day ice cream \$250.00. The adjusted total from current general funds is \$6,566.54.

Earmarked funds are for new awnings. Also, Volunteer communications did not utilize their \$100 for gear up for school event.

Mrs. J. Combs advised the VAPO members to review their individual budgets and approve them. Motion made by Mrs. H. Chapin, seconded by Mr. E. Neuman to approve the budget. Motion passed unanimously.

In preparation for the cookie dough sale, a decision needs to be made on what will be put on the flyer to announce what the money is being raised for. The goal needs to be approved by administration. Possible goals- gliders, awnings, ceiling mounted document cameras.

Committee Reports:

Curriculum: Mrs. D. McLemore

Chair not in attendance. Mrs. H. Chapin reported that they are waiting for the most updated recommended reading list.

Volunteer Communications: Mr. P. Dabberu

Chair not in attendance. Issues with Gear up for School/Meet the Teacher event discussed. Positives were the popcorn and otter pops. Negatives were the time of the event and the used uniform sale and volunteer sign up not located in multipurpose room.

Staff Appreciation: Mrs. D. Rangel

Mrs. D. Rangel reported that the Teacher Welcome Back Breakfast on August 3rd went well. No issues to report.

Eight Grade Promotion:

Chair not in attendance. Mrs. H. Chapin discussed a possible prospect for replacement.

Office Fundraising:

Committee explained to new chairperson, Mrs. A. Wilson.

Special Events:

Chair not in attendance. Committee explained to new chair prospect, Mrs. K. Libby. There will only be one family fun night this year instead of two. Ideas for family fun night discussed, as well as issues with previous family fun night events.

Athletics: Mrs. S. Barry

Mrs. S. Barry will be responsible for creating a flyer to help get donations for concessions. Sports night will be held August 17, 2015.

Student Recognition: Mrs. T. Lund

Nothing yet to report

Library: Mrs. S. Romley

Nothing yet to report.

Event Fundraising: Mr. E. Neuman

Mr. E. Neuman informed the council that the spring festival theme will be Sky's the Limit (space, stars, planets, etc).

Coyote Pride: Mrs. L. Watson

The used uniform sale/exchange at Meet your Teacher/Gear Up for School day went well, although less traffic than subsequent years when it was held in the multipurpose room. The forms and money are coming in for the Spirit Day ice cream and Spirit Day t-shirts. Mrs. L. Watson plans to process these over the next few days as they come in.

Valley Communication:

The next VAPO meeting will be held on September 9, 2015 at 8:15 a.m.

Please submit committee info to Mrs. H. Chapin ASAP to be included in VAPO newsletter that gets distributed August 15th.

Curriculum nights August 25, 26 & 27. When you attend, please introduce VAPO to other parents in attendance.

Board Meeting August 27, 2015 held at Reid office at 6:00 p.m.

Meeting adjourned at 9:25 a.m.

Respectfully submitted,

Lauren Watson

Secretary and Coyote Pride Chair

VAPO, The Parent Organization of Valley Academy