

The Parent Organization of Valley Academy
Meeting Minutes
October 13, 2015

Meeting was called to order at 8:20 a.m. by VAPO President Mrs. T. Lund. Those present included Library Chair Mrs. S. Romley, Staff Appreciation Chair Mrs. D. Rangel, Events Fundraising Chair Mr. E. Neuman, Coyote Pride Chair Mrs. L. Watson, Student Recognition Chair Mrs. T. Lund, Office Fundraising chair Mrs. A. Wilson, Special Events Chair Mrs. K. Libby, Eighth grade promotion chair Mrs. V. Sanchez.

Guest- Mrs. S. Banjapally

Administrators attending: Mrs. Wilber

Administrator's Report: Mrs. Wilber

Mrs. Wilber wanted to thank everyone for a successful Family Fun Night. If anyone has pictures from the event, she would like to have some for the website.

She also wanted to report that homeroom parents are feeling overwhelmed. There are not enough of them and they are intimidated by the Spring Festival and baskets.

This year, there will be no certificates given to the students for the Turkey Trot. Also, 8th grade students will have the option to race or not. They will also be able to volunteer at the event.

Regarding High School Night, we need to make sure the student volunteers get gift cards and thank you letters get sent to the schools who attended. Possibly need to change the date for next year.

Regarding cookie dough distribution, turning the air conditioning down so low in the VAPO room to keep the items cool is causing it damage.

New Business: Mrs. T. Lund

Discussion on Mrs. S. Banjapally becoming the Student Recognition chairperson. Mr. E. Neuman motioned to have Mrs. S. Banjapally become the Student Recognition chairperson. Mrs. A. Wilson seconds the motion. Motion passed unanimously.

Discussion on the new books for the Valley Academy recommended reading list. Vote was unanimous to add all of the books in question to the recommended reading list.

President's Report

For any signs you would like to display, please remember to send them for approval first to the VAPO president. Even old signs must be sent through the approval process. This maintains consistency. See event timeline in VAPO binder for further assistance.

The Spelling Bee is coming up. The teacher in charge of the event will be supported by VAPO. We can help with decorations, finding volunteers, and anything else they might need.

Please do not utilize the staff lounge for anything besides accessing teacher's mailboxes.

Secretary's Report: Mrs. L. Watson

The process of approval of meeting minutes was discussed for further clarification. Once the corrected meeting minutes are approved, a copy will be placed in the binder in the front office.

Treasurer's Report: Mrs. D. Rangel

Subtotal of cash funds for September 2015 was \$32,983.73, Money market \$30,265.70 and checking \$2,718.03. Scholastic dollars total \$1,205.00. Earmarked funds total \$15,000.00. Self contained funds total \$5,430.27, \$178.38 for Booster club and \$5,251.89 for Library. Subtotal of general funds is \$12,553.46. Total upcoming expenses from current balance is \$935.00, the breakdown being Eight Grade Promotion Dance \$450.00, Staff Appreciation Dinner \$125.00, Car Wash expenses \$125.00, and Honor Roll Ice Cream \$235.00. The adjusted total from current general funds is \$11,618.46.

Mrs. D. Rangel wanted to remind everyone that there is a separate mail box for check request forms. Her mailbox should not be used to submit them.

Committee Reports:

Curriculum: Mrs. D. McLemore

Chair not in attendance

Volunteer Communications: Mr. P. Dabberu

Chair not in attendance.

Staff Appreciation: Mrs. D. Rangel

Mrs. D. Rangel reported that the teacher Italian Dinner Night is October 22, 2015 during parent/teacher conferences. She used sign up genius to and all of the food is covered for the event, however, she is still in need of volunteers.

Eight Grade Promotion:

Fall dance theme will be 50s. Decorations should be approved by Friday October 16, 2015.

High School Night did not go as well as hoped. However, the car wash was a success making over \$1000.00 and only spending \$125.00. The Great Skate event made \$483.50.

There will be an 8th Grade Promotion meeting Monday October 19th after school at Mrs. S. Romley's house to recruit volunteers and explain needs for events.

For future events, the importance of having a point person declared was discussed. The person that plans the event must be able to attend the event so they know how it should progress.

Office Fundraising: Mrs. A. Wilson

Mrs. A. Wilson reported the summer winner for collecting box tops was Mrs. Johnson's class. They were given candy bars. The September Box Top Winner was Mr. Smith's class. They were given a Trophy and a certificate. Top ten classes who collected the most box tops will be listed in the newsletter.

Play equipment came in from Labels for Education and was passed out. Mrs. A. Wilson stated she was waiting to send in the Labels for Education because they award double points in November.

Cookie dough wrap up- Overall it went well, but was a learning experience. Budgeted to make \$8000, and we made just over that. There were a few small issues with prizes.

The process for signing the Boosterthon contract was discussed. There was also a discussion about the sale of Harkins t-shirts, cups, and Summer Fun Movie Passes. These are not fundraisers, however they are a popular benefit due to the value of the discount.

Special Events: Mrs. K. Libby

Mrs. K. Libby reported on the wrap up for the Family Fun Night event. She got a lot of positive feedback, and was under budget by \$10.62. For next year- more volunteers, more prizes and no tattoos from Oriental trading. The Schemm family donated water for the event. The food truck company will not get back to her after several attempts to contact them regarding the wrap up. Also, the food truck sold glass bottles of soda which is not permitted.

Lock down kits are all taken care of for this year. Mrs. Wilber informed us that next year the process will be a bit different, including bulk snacks for the kindergarten, 7th and 8th grade classes.

Athletics: Mrs. S. Barry

Chair not in attendance. It was reported that she has sufficient concessions and volunteers.

Student Recognition: Mrs. T. Lund

Mrs. T. Lund reported that there were 103 students Caught Being Good this month. Also, the specials teachers would like tickets.

Library: Mrs. S. Romley

Mrs. S. Romley reported that the book fair is officially closed out. All went well and she had lots of great volunteers. They sold over \$10,000 in books and made about \$5,800 in Scholastic Dollars. The possibility of changing the date of the book fair next year was discussed. Possibly to a date in October. Mrs. Gan can submit a form to facilitate that change.

Event Fundraising: Mr. E. Neuman

Mr. E. Neuman informed the council that the deposits are in for the attractions for the Spring Festival. He requested that the rain date for the event be changed to April 2, 2016. There will be no talent show acts performing at the Spring Festival. The company used for the petting zoo may need to be changed or reminded how to conduct themselves. Many people thought they were rude. Also, the DJ needs to be more prepared and the music needs to be approved. Other Spring Festival issues discussed-the amount and quality of games, teachers want to pick their booths, overlapping volunteer times, utilizing student volunteers, email from teachers for parent volunteers.

Coyote Pride: Mrs. L. Watson

Mrs. L. Watson reported that the second Spirit Day went well, even better than the first. She again had all wonderful volunteers. Spirit Day t-shirts should have come in, however, there were lots of complaints and requests for exchanges because the sizes ran large. The next opportunity to order Spirit Day t-shirts will be in January.

Picture Day was on September 30, 2015. Again, great volunteers and it went quite smoothly.

Valley Communication:

Discussion on the items that will be purchased with the funds raised by VAPO. Mrs. T. Lund motioned to have \$5000 go towards the ceiling mounts for the projectors in the classrooms and \$6000 go towards new tether ball courts (pending administration approval). Mr. E. Neuman seconds the motion. Motion passed unanimously. VAPO members discussed need for new printer and a shredder for the VAPO room

Upcoming Events

The next VAPO meeting will be held on November 10, 2015 at 8:15 am.

Please submit committee info to Mrs. T. Lund ASAP to be included in VAPO newsletter that gets distributed October 15th.

Board Meeting October 22, 2015 held at Reid District office at 6:00 pm. VAPO board members are welcome to attend.

Caught Being Good October 15th.

Fall Dance (7th & 8th Grade) October 16th.

Teacher Conference dinner October 22nd.

Honor Roll Ice Cream October 26th.

Picture Retakes November 4th.

Meeting adjourned at 10:32 a.m.

Respectfully submitted,

Lauren Watson

Secretary and Coyote Pride Chair

VAPO, The Parent Organization of Valley Academy