

**The Parent Organization of Valley Academy**  
**Meeting Minutes**  
**December 8, 2015**

Meeting was called to order at 8:20 a.m. by VAPO President Mrs. T. Lund. Those present included Library Chair Mrs. S. Romley, Staff Appreciation Chair Mrs. D. Rangel, Events Fundraising Chair Mr. E. Neuman, Coyote Pride Chair Mrs. L. Watson, Student Recognition Chair Mrs. S. Banjapally , Special Events Chair Mrs. K. Libby, and Office Fundraising Chair Mrs. Amy Joy Wilson.

Guest- Administrators attending: Mrs. Browne and Mrs. Helton

**Administrator's Report: Mrs. Browne**

Mrs. Wilber was unable to attend, however Mrs. Browne was asked to thank VAPO for their hard work and to wish them all a happy and healthy holiday.

**New Business: Mrs. T. Lund**

Discussion on the new books for the Valley Academy recommended reading list. Mrs. D. Rangel made a motion to approve the new books for the recommended reading list. Mrs. A. Wilson seconds the motion. Motion passed unanimously.

**President's Report**

Please submit information for the VAPO newsletter before the 15th. The newsletter goes out on that day so committee information must be received before then.

The process of utilizing Alert Now along with Sign Up Genius was discussed.

When trying to get volunteers, don't forget to utilize the list you received at the beginning of the year.

A VAPO member should attend Board Meetings. They need to give VAPO updates and get information from the meeting in order to be able to answer parent's questions.

**Secretary's Report: Mrs. L. Watson**

There was a discussion on approving the October VAPO meeting minutes. Mrs. D. Rangel made a motion to approve the October meeting minutes. Mrs. A. Wilson seconds the motion. Motion passed unanimously.

November's meeting minutes were passed around for review

**Treasurer's Report: Mrs. D. Rangel**

Subtotal of cash funds for November 2015 was \$28,449.81, Money market \$25,902.96 and checking \$2,546.85. Scholastic dollars total \$5,881.43. Earmarked funds total \$15,000.00. Self contained funds total \$590.07, \$267.43 for Booster club and \$322.64 for Library. Subtotal of general funds is \$12,859.74. Total upcoming expenses from current balance is \$400.00, the breakdown being Spirit Day Ice Cream \$250.00 and Staff Appreciation Lunch \$150.00. The adjusted total from current general funds is \$12,459.74.

There is a new safe. Please get your code for it from Mrs. T. Lund after the meeting.

Reimbursement checks are no longer put in mailboxes, they will be in the safe.

## **Committee Reports:**

### **Curriculum: Mrs. D. McLemore**

Chair not in attendance. Mrs. D. McLemore informed the members through email that she placed an order of classroom sets for the Kindergarten classes: (28) The Three Little Pigs, (4) The Pilgrims' First Thanksgiving, (4) The Rough-Face Girl.

### **Volunteer Communications:**

Chair has stepped down from position. The need to fill the spot and the Chair's responsibilities were discussed.

### **Staff Appreciation: Mrs. D. Rangel**

Mrs. D. Rangel reported that the Sign Up Genius will go out soon for the upcoming Staff Appreciation Luncheon. Ideas for decorating the event on a slim budget were discussed. The event will be Wednesday December 16<sup>th</sup> at 10:45 am.

### **Eight Grade Promotion:**

Chair not in attendance

Chipotle fundraiser made \$680.00. The date for the 8<sup>th</sup> Grade Dinner/Dance planning meeting in January-TBA.

### **Office Fundraising: Mrs. A. Wilson**

There was discussion about the possibility of scheduling more fundraisers like the one at Chipotle. Need to meet with Mrs. Wilber to discuss specifics and rules.

Labels For Education- we earned just under 5000 points, including 1000 bonus points in November. We should be receiving a check from Box Tops for Education in December or January. Still working on Boosterthon.

### **Special Events: Mrs. K. Libby**

Mrs. K. Libby reported that the Spelling Bee went well, with the exception of a difficult banner. There was discussion about the possibility of purchasing or making a different banner for next year. Staff and volunteers helped with set up and clean up.

The Spring Book Fair and Family Fun Night will be at the end of April and the theme will be tie dye.

### **Athletics: Ms. S. Barry**

Chair not in attendance. Attempted to sell used uniforms at Turkey Trot, but only sold one shirt. There was discussion about the possibility of selling concessions at the Turkey Trot next year. Also, the first home basketball game is today.

### **Student Recognition: Mrs. S. Banjapally**

Mrs. S. Banjapally reported that there were 77 students Caught Being Good this month. There was discussion about how to get the children to make a decision about their prize more quickly. The possibility of distributing the prizes outside was discussed.

**Library: Mrs. S. Romley**

Mrs. S. Romley reported that the next event will be the Spring Book Fair. The theme will be tie dye.

**Event Fundraising: Mr. E. Neuman**

Mr. E. Neuman informed the council that the planning for the Spring Festival is on schedule. It has been decided that the money raised from the basket raffle will be pooled and divided among the teachers. There was also discussion about the possibility of a silent auction. The question was raised about whether or not there should be a cake walk. It was decided that it is a Valley Academy tradition and it should be continued.

**Coyote Pride: Mrs. L. Watson**

Mrs. L. Watson reported that the third Spirit Day went well. She again had all wonderful volunteers. Also, there was discussion about the over abundance of donated school uniforms for the used uniform sales. Possible solution would be to send out a flyer to remind parents that they can purchase used uniforms at any time.

**Valley Communication:**

Mrs. T. Lund reminded everyone to let her know if there is something you would like added to the agenda. Please submit committee info to Mrs. T. Lund before December 15<sup>th</sup> to be included in VAPO newsletter.

**Upcoming Events**

Band Concert December 15, 2015

VAPO luncheon for teachers and staff December 16, 2015

Caught Being Good December 17, 2015

Winter Concert December 17, 2015

Class parties December 18, 2015

Spirit Day January 8, 2016

The next VAPO meeting will be held on January 12, 2016 at 8:15 am.

Meeting adjourned at 9:35 a.m.

Respectfully submitted,

Lauren Watson

Secretary and Coyote Pride Chair

VAPO, The Parent Organization of Valley Academy