

VAPO, The Parent Organization of Valley Academy
Governing Council Minutes – August 16, 2016

8.16.2016

8:15 A.M.

Meeting called	A. Wilson (President)
Type of meeting:	Monthly
Facilitator:	A. Wilson(President)
Attendees:	A. Wilson (President), D. Rangel (Treasurer/Staff Appreciation), S. McCulloch (Eighth Grade Promotion), K. Libby (Special Events), B. Coleman (Curriculum), Mrs. Wilber Guest: L. Olsen, B. Gebhart, L. Swank, G. Schassler, R. McDanel Absent: S. Romley (Vice-President/Library)

Meeting called to order at 8:21 a.m.

The Pledge of Allegiance was recited and a moment of silence was observed.

Administrator's Report:

- Mrs. Wilber reports there is basketball hoops, newly painted four-square and hopscotch areas in fire lane and sidewalks for the children to have during recess.

New Business:

- Mrs. Wilson reviewed three new members wishing to fill vacant VAPO positions. Applications were sent to current members for review prior to the meeting.
 1. Rachael McDanel for the position of Volunteer Communication.
S. Rommel motioned to approve R. McDanel for Volunteer Communication and S. McCulloch seconded.
 2. L. Swank for the position Office Fundraising.
D. Rangel motioned to approve L. Swank for Office Fundraising and K. Libby seconded.
 3. L. Sable for the position of Athletics.
S. McCulloch motioned to approve L. Sable for Athletics and S. Romley seconded.
- Procedures for requesting a location to meet on campus: A request needs to be sent to K. Sommerfield with a copy to A. Wilson.
- Raffle baskets were discussed. Family Fun Night and Book Fair were suggestions for a possible event to raffle them and only doing one per grade. Pros and cons discussed for each event and how to gain interest in the baskets. Further discussion tabled until next meeting.

- L. Swank discussed donations to Goodwill to raise funds as done at another school. Money is received for every pound donated. She will further research to present at future meeting.
- Lost and Found schedule was handed out. Each council member will move items from the MPR to the Kindergarten MPR at the end each month and older items taken to Goodwill. Reminders to be placed in the newsletter.
- Flash drives were distributed and signed for by each council member for their committee.
- Donations to school: Items were discussed and prioritized. The following was motioned by S. Romley and seconded by B. Coleman to approve and motion passed unanimously:
Team bench
New team jerseys (flag football/volleyball)
Silver bleachers
Ten yellow tricycles for kindergarten/preschool playground

Secretary's Report:

- July meeting minutes were emailed for review prior to today's meeting.
D. Rangel motioned to accept the minutes, K. Libby seconded. Motion passed unanimously.

Treasurer's Report:

- D. Rangel reviewed the current budget with the council members present.

Committee Reports:

- *Curriculum:* The Valley Academy Recommended Reading List is being updated and to be sent out to staff. Currently researching encyclopedias for the 5th grade as requested.
- *Volunteer Communication:* Volunteer list distributed to each committee. Data can now be uploaded monthly to the volunteer database. Volunteer of the month will be recognized in the newsletter. Reminded members to log hours.
- *Staff Appreciation:* The breakfast provided to staff on August 4th went well. A dinner in October during conferences is the next event with an Italian theme.
- *8th Grade Promotion:* S. McCulloch will be speaking at the 7th-8th grade Curriculum Night. Subcommittee meeting to be held this Tuesday.
- *Office Fundraising:* The fall fundraising will begin next week with popcorn and Yankee Candle sales. Dates reviewed and the need for members to assist with the process discussed. Box Top meeting to be held August 30th in the MPR. Labels for Education will still be accepted this year and will then end.
- *Special Events:* Email to be sent to parents for donations of water and snacks for lockdown kits in each classroom.
- *Library:* S. Romley will be attending a workshop about the upcoming fall book fair. Theme is "Where Books are the Treasure."
- *Athletics:* New committee chair voted in. No report.
- *Student Recognition:* D. Rangel volunteered to do the first Caught Being Good on September 15th.

- *Coyote Pride*: Discussed how cards for ice cream to be organized and processing forms/money will be done on August 29th.
- *Valley Communication*: Newsletter articles are due September 2nd to Mrs. Wilson.
Next VAPO meeting to be Tuesday, September 13th at 8:15 a.m.

Meeting adjourned at 9:43 a.m.

Respectfully submitted,

Beth Coleman

Interim Secretary and Curriculum Committee Chair

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