

VAPO, The Parent Organization of Valley Academy  
Governing Council Minutes – November 9, 2016

11.9.2016

8:15 A.M.

<b>Meeting called</b>	A. Wilson (President)
<b>Type of meeting:</b>	Monthly
<b>Facilitator:</b>	A. Wilson(President)
<b>Attendees:</b>	A. Wilson (President), D. Rangel (Treasurer/Staff Appreciation), S. McCulloch (Eighth Grade Promotion) , B. Coleman (Curriculum), K. Libby (Special Events) Mrs. Wilber Absent: S. Romley (Vice-President/Library), R. McDanel (Volunteer Communication) Guests: B. Gebhart, H. D’Elia, R. Diegel, M. Diegel

Meeting called to order at 8:18 a.m.

The Pledge of Allegiance was recited and a moment of silence was observed.

**Administrator’s Report:**

- Mrs. Wilber reported that construction remains on schedule to be done the end of December. Discussed moving into the new VAPO room and organizing materials with VAPO members. An open house will be scheduled after the new building opens.
- Discussed items currently in the Kindergarten Multi-Purpose Room and president A. Wilson determined items to be donated or used in other events coming up.

**New Business:**

- H. D’Elia has applied to take over Athletics Committee. S. McCulloch motioned to approve H. D’Elia for Athletics Chair, D. Rangel seconded. Motion passed unanimously.
- Turkey Trot has already been discussed with H. D’Elia and he has begun preparations.
- A. Wilson reported she met with Painted Rock’s parent organization (PROP) this week and compared programs. She suggested the two groups meet up to share ideas.

**Secretary’s Report:**

- October meeting minutes were emailed for review prior to today’s meeting.
- D. Rangel motioned to accept the minutes and S. McCulloch seconded. Motion passed unanimously.

**Treasurer’s Report:**

- D. Rangel reported QuickBooks data has been sent to the accountant to determine why it is not reconciling.
- Budgets are up to date and were emailed to each member for review.

- D. Rangel began discussion about future 8<sup>th</sup> grade Spring Dance expenses, fundraising and adjustments. Currently within budget. S. McCulloch shared the need for DJ budget to be adjusted as he is more expensive than amount allotted.
- D. Rangel inquired how school is given credit card sales from the book fair. Will discuss with S. Romley, Library Chair.

### **Committee Reports:**

- *Curriculum:* Seven books were reviewed by parents and recommended to be placed on the Valley Academy Recommended Reading List. They include Adventure of Hotsy Totsy, Ruby Slipper Series: Belgium Book Mystery, A Traitor Among Us, Tucker Adventure Series: Call Me Francis Tucker, Berenstain Bears: Forget their Manners, Berenstain Bears: The Prize Pumpkin, My Brother Martin. K. Libby motioned to approve the books for placement on the list and S. McCulloch seconded. Motioned passed unanimously.
- *Volunteer Communication:* Appears parents are entering volunteer time more often online. R. McDanel advised there is a parent able to volunteer eight hours during work hours on campus. Members discussed how she could be utilized and she will be contacted for potential opportunities.
- *Staff Appreciation:* October dinner for teachers was a success. Next meal is in December and thinking of changing it to a soup and baked potato type meal.
- *8<sup>th</sup> Grade Promotion:* High School night had good attendance and good feedback has been received. The Chipotle restaurant fundraiser is next week on November 15<sup>th</sup>. Reminders are set up to remind families of the event. S. McCulloch proposed changing the spring Polar Ice fundraiser to another restaurant fundraiser. She has been in contact with Peter Piper Pizza and feels this would generate more funds and interest. December 6<sup>th</sup> is the next meeting with parents and states volunteers have been available for events to date.
- *Office Fundraising:* A. Wilson announced that L. Swank has resigned as committee chair. Reports that candle/popcorn fundraiser is still being processed and she is working with Fiesta Company. Box Tops continue to be collected and guests in attendance volunteered to assist with collection and counting,
- *Special Events:* Family Fun Night was a success. K. Libby discussed pros and cons of the event. Children were able to wear costumes although some were not within the book fair theme. The attendance was about the same as last year even though it was held on a different night and some families had difficulty attending due to homework. Convenience versus price of food trucks discussed and suggestions made for dairy free options and a \$5.00 meal option from future vendors.  
Spelling Bee will be December 1<sup>st</sup>. K. Libby currently coordinating the event with Mrs. McMahan.
- *Library:* S. Romley reported the fall book fair was third highest in sales for the school. Having Friday to clean up was smoother for the book fair and library. Mrs. Wilber to discuss the book fair further with S. Romley.
- *Athletics:* H. D'Elia reports he has begun to put Turkey Trot event together. Members will assist him with Sign-Up Genius to generate volunteers.

- *Event Fundraising*: No Report.
- *Student Recognition*: Caught Being Good and Honor Roll Ice Cream is scheduled to take place on their scheduled dates. More tickets are needed for Caught Being Good. Administration will create and distribute them.
- *Coyote Pride*: No Report.
- *Valley Communication*: A. Wilson asked that newsletter articles be turned in by December 6<sup>th</sup>.

Next VAPO meeting to be Tuesday, December 13th at 8:15 a.m.

Meeting adjourned at 9:24 a.m.

Respectfully submitted,

Beth Coleman

Secretary and Curriculum Committee Chair

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