

VAPO, The Parent Organization of Valley Academy
Governing Council Minutes – September 13, 2016

9.13.2016

8:15 A.M.

Meeting called	A. Wilson (President)
Type of meeting:	Monthly
Facilitator:	A. Wilson(President)
Attendees:	A. Wilson (President), S. Romley (Vice-President/Library), D. Rangel (Treasurer/Staff Appreciation), S. McCulloch (Eighth Grade Promotion) , B. Coleman (Curriculum), R. McDanel (Volunteer Communication), L. Swank (Office Fundraising) Mrs. Wilber Guests: L. Olsen, M. Diegel, R. Diegel

Meeting called to order at 8:18 a.m.

The Pledge of Allegiance was recited and a moment of silence was observed.

Administrator's Report:

- Mrs. Wilber reminded everyone of office etiquette while staff is located in temporary building during construction transition.

New Business:

- A. Wilson announced B. Coleman willing to continue on as permanent secretary for VAPO. S. McCulloch motioned to approve and S. Romley seconded. Motion passed.
- Members were reminded to log volunteer hours which helps generate grants and confirms work actually generated. Hours can be entered retroactively.
- Raffle baskets were discussed. Consensus that raffle baskets will be stopped for now.

Secretary's Report:

- August meeting minutes were emailed for review prior to today's meeting.
- Note that R. McDanel misspelled and will be corrected.
- S. McCulloch motioned to accept the minutes as amended and D. Rangel seconded. Motion passed.

Treasurer's Report:

- D. Rangel announced she is switching to QuickBooks online.
- Reminded everyone to stop in to check mailboxes for invoices and went over process for check requests.

Committee Reports:

- *Curriculum:* Books have been sent out for review to be placed on the recommended reading lists. Encyclopedias sets were researched and presented. Mrs. Wilber will inquire who in 5th grade would like a set.
- *Volunteer Communication:* DIBELS went well and was able to staff with volunteers. Stated new volunteer database user friendly. Will be printing out latest volunteer list for each committee.
- *Staff Appreciation:* Next event is a dinner in October during conferences with an Italian theme.
- *8th Grade Promotion:* Great Skate event was held this past Friday. 288 skaters attended with a potential of \$800-1,000 earned for the 8th Grade Promotion. Next event is the 8th grade Car Wash on October 1st. Subcommittee formed for the 7-8th grade dance to be held on October 14th.
- *Office Fundraising:* The candle/popcorn fundraiser went well, raising a possible \$4,500-5,000. October 5-6 will be product delivery/pick-up in the Kindergarten MPR. Email will be sent to remind parents.
Box Tops still needs volunteers for Preschool, Kindergarten and 8th grade. Guests in attendance volunteered to help. \$1,618 was raised last year with Box Top collections.
- *Special Events:* Lockdown kits complete. Volunteers to collect old water from classrooms for use in future events.
Needs volunteers for Family Fun Night on October 27th. Food trucks for the event to be contacted this week.
- *Library:* The fall book fair will be held October 24-27th. S. Romley will be attending a workshop tomorrow. The Scholastic representative is local this year and will be having a meeting with her to coordinate the upcoming book fair. Theme is "Bookaneer."
- *Athletics:* Committee member voted in last month unable to continue as Athletics chair. S. McCulloch attended Athletic Night to solicit volunteers. New league requires adult line judges and unable to use high school kids as they have in the past to fill need. Athletic volunteer report to be shared with administration.
- *Student Recognition:* D. Rangel volunteered to do the first Caught Being Good on September 15th. Prizes have been purchased. Chairperson for this committee still needed.
- *Coyote Pride:* L. Olsen has been assisting with Spirit Day ice cream. Needs volunteer to pick up ice cream from vendor. Suggested closer future vendor as current one is raising prices. Costco and Sam's Club suggested as possible vendors.
338 Spirit Day shirts were ordered and needed by end of month to distribute by next Spirit Day. Picture day is September 21st. Volunteers have been obtained and facility orders completed.
- *Valley Communication:* Homeroom parent breakfast to be held September 27th. Invitations to be sent out. Some classrooms still need a homeroom parent. A. Wilson will contact those who showed an interest on volunteer forms.

Send any thing that needs approval to A. Wilson first, then will forward to office staff for their approval.

A. Wilson attended School Board meeting. Met Painted Rock parent organization president and both plan to meet in future.

Next VAPO meeting to be Tuesday, October 11th at 8:15 a.m.

Meeting adjourned at 9:29 a.m.

Respectfully submitted,

Beth Coleman

Secretary and Curriculum Committee Chair

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