

Meeting called and facilitated by	A. Wilson (President)
Type of Meeting	Monthly
Attendees	A. Wilson (President/Valley Communication), W. Hunker (Vice President/Office Fundraising), D. Cooper (Treasurer), N. Critz-Lane (Secretary/Library Co-Chair), J. Combs (Library), N. Reed (Coyote Pride), W. Stemmons (Staff Appreciation), D. Rangel (Special Events), Mrs. Wilber
Guests	D. Hunker, A. Maxey, B. Gebhart, W. Blodham

Meeting called to order at 8:15 a.m.

**Administrator’s Report:**

- Mrs. Wilber suggested a shift in Book Fair to adjust for the calendar. Thank you to W. Stemmons for Teacher Appreciation Breakfast. Update on request for new A/C unit. Advised Ms. Mitchell would like the play area to be utilized for play and less storage to decrease safety risk. Wishlist: Technology, Additional bleachers for football field, outdoor seating under canopy in Northwest corner of field, ramp up utilization of concession area in gymnasium and creation of a charter school advocacy group.

**President’s Report:**

- Approval of June meeting minutes. Correction to subtract N. Critz-Lane from list of attendees. J. Combs motioned to accept minutes with correction and W. Stemmons seconded. Motion passed.

**Treasurer’s Report:**

- D. Cooper presented account totals and moving of funds to another bank.

**Secretary’s Report:**

- Wilson advised N. Critz-Lane that the data entry system for volunteer hours is not working properly. Advised Tony will work with N. Critz-Lane on duties.

**Committee Reports**

*Library:* Book fair theme will be Enchanted Fairytale. Purchase was made for new State/Country books and will be arriving soon. April dates reviewed.

*Coyote Pride:* N. Reed reported less problems with Back to School forms.

*Staff Appreciation:* August back to school breakfast went well. W. Stemmons thanked the volunteers who helped. Birthday cards were passed around to be signed. October’s sign up will be going out soon.

*Special Events:* New Caught Being Good coins were distributed. Moving the first CBG assembly outside on September 11<sup>th</sup>. D. Rangel requested donations of small trinkets and ideas for FFN in October.

*Office Fundraising:* W. Hunker reported Yankee Candle and Poppin Popcorn packets will be dispersed on August 23<sup>rd</sup> and due back on September 5<sup>th</sup>. Delivery date of October 17<sup>th</sup>.

*Event Fundraising:* Vacant position. A. Wilson advised of need for this to be filled. Two guests volunteered to share the role.

*Athletics:* Report not given – H. D’Elia absent.

*8<sup>th</sup> Grade Promotion:* Vacant position. Discussion that there is a need for the open position to be filled with 8<sup>th</sup> grade parent.

*Office Assistance:* Vacant position. No report.

*Valley Communication:* Next meeting September 11<sup>th</sup> at 8:15 a.m.

**Meeting adjourned at 9:08 a.m.**

Respectfully submitted,

Nicole Critz-Lane

Secretary & Co-Library Chair

VAPO, The Parent Organization of Valley Academy