

Meeting called and facilitated by	D. Rangel (Vice-President)
Type of Meeting	Monthly
Attendees	D. Rangel, (Vice-President/Special Events), D. Cooper (Treasurer), N. Critz-Lane (Secretary), H. D’Elia (Athletics), D. Hunker (Office Fundraising), W. Stemmons (Staff Appreciation), A. Maxey (Event Fundraising), H. Chapin (8 th Grade Promotion), Mrs. Wilber (Principal)
Guests	B. Gebhart & B. Paucek

Meeting called to order at 8:17 a.m.

Guest Comments

- B. Paucek stated there are volunteers need for the Speak Up, Stand Up Save A Life event being held at Grand Canyon University on January 22, 2019 from 8:00 a.m. to 2:00 p.m.

Administrator’s Report:

- Mrs. Wilber reminded the committee that next week, January 21 – 25, is School Choice Week. D. Rangel agreed to hang informational signage in the M.P.R. Mrs. Wilber requested for any Spring Festival needs to be sent to her and advised the request for the bouncy house is denied due to liability. Reminder to VAPO committee that as volunteer parents we are to be aware of our surroundings and should always be representing Valley Academy in a positive manner. Valley Academy will be hosting the Regional History Bee on the evening of March 7th.

New Business:

- Approval of December minutes is needed. H. Chapin motioned. H. D’Elia seconded. Approval passed.

Treasurer’s Report:

- D. Cooper emailed out current budget to board members for review. Current balance on cash funds is \$15,604.54. Earmarked funds total is \$2,700.00.

Secretary’s Report:

- N. Critz-Lane gave current numbers for volunteer hours. November hours are 737.75 and December hours are 182.30. Proposal submitted to board for review of volunteer logging system. Email will follow with document to committee.

Committee Reports

Library: Position vacant. D. Rangel proposed voting on RRL book be moved to February meeting.

Coyote Pride: N. Reed not present but reported that Honor Roll ice cream will be tomorrow, January 16th. There will be a Spirit Day shirt order going in on January 25th.

Staff Appreciation: W. Stemmons reported staff appreciation lunch went well with plenty of food and volunteers. It will be a staff appreciation breakfast on February 7th.

Special Events: D. Rangel reported Caught Being Good is going well and ready for today's in the MPR due to weather. D. Rangel looking for volunteers to help pass out goodies.

Office Fundraising: D. Hunker reported Fun Run kick-off will be on January 23rd. This year's fundraising goal will be \$15,000. A sign-up genius email will be sent out for day of volunteers as well as an email with time schedule. Fun Run date is February 1st.

Event Fundraising: A. Maxey reported that Box Top numbers have not come in for December and numbers seem to be lower than previous months. A. Maxey advised that there will be a Spring Festival planning meeting on January 29th at 8:15 a.m. in the VAPO room. Attractions have all been booked. Tax-exempt form needs review before being submitted. A. Maxey is requested a volunteer coordinator for the Spring Festival to help with day of coordination. Suggestion of 8th graders, high school students and alumni for other volunteer needs. Each attraction will be assigned to individual classrooms. Mrs. Wilber offered the use of walkie talkies for added communication at event.

Athletics: H. D'Elia advised that Field Day is on February 1st alongside of the Fun Run. A meeting with Mr. Mims is being scheduled to discuss activities.

8th Grade Promotion: H. Chapin advised the theme and color choice will be made by the end of next week. Venue has been set at the Faith Bible Church on Bell Road and 59th Avenue. 8th graders are preparing for one more Great Skate fundraiser and the Spring Festival.

Office Assistance: Position Vacant.

Valley Communication: A. Wilson absent.

Meeting adjourned at 9:07 a.m.

Respectfully submitted,

Nicole Critz-Lane

Secretary & Co-Library Chair

VAPO, The Parent Organization of Valley Academy