

VAPO, The Parent Organization of Valley Academy

March Meeting Minutes – Governing Council

3/12/2026 | Time: 8:15 AM | Meeting called to order by: A. Sessler (President)

Location: VAPO Room

Meeting was called to order at 8:15 a.m.

In Attendance

A. Sessler (President)

V. Brooks (Principal)

E. Billings (Secretary)

C. Ushakov (Coyote Pride) – via Zoom

K. Morawa (Treasurer)

V. Eckles (Staff Appreciation)

M. Basak (Library) – via Zoom

M. O'Day (8th Grade Promotion) – via Zoom

Guests

None

Administrator's Report

V. Brooks – Reminded council members to use multiple methods of communication including email, phone, and paper. She also included a reminder to have more than one VAPO member present when handling cash. V. Brooks also noted to be mindful of keeping the VAPO room clean for tours that would be visiting the space.

V. Brooks – Shared that teacher contracts were due to be signed by Friday, 3/13/2026.

New Business

A. Sessler – Review/approval of January Meeting Minutes – V. Eckles motioned the vote, K. Morawa seconded. All in favor, no opposition.

A. Sessler – Returning council member approval. All in attendance plan on returning, except for A. Sessler whose youngest student is graduating, M. O'Day will fill another council position TBD. V. Eckles motioned the vote, K. Morawa seconded. All in favor, no opposition.

Treasurer

K. Morawa – Checks were written and deposits were made.

A. Sessler – Will print the final invoice for Booster/Fun Run which she had just received earlier on the morning of 3/12/2026.

Secretary

E. Billings – The March/April Newsletter needed to be finalized for review and approval at time of this meeting. Top volunteers are included for the month of February. Gift cards for top volunteers would be distributed soon.

Library

M. Basak – Noted that a Signup Genius and flyer for the book fair would be distributed soon. Monday, 4/6/2026 will be a preview only day with sales Tuesday through Thursday that week and cleanup on Friday. M. Basak is considering prizes for winners of a ‘Guess How Many?’ game and possibly for families who spend over \$100.

Coyote Pride

C. Ushakov – The next Spirit Day Ice Cream is on 4/10/2026. Many volunteers were available to help at the last Spirit Day. C. Ushakov noted that she may go over the Spirit Day Ice Cream budget as ice cream is more expensive now.

Staff Appreciation

V. Eckles – The next Staff Lunch is on 5/6/2026. The theme will be Red Carpet Hollywood. She is still deciding on food ideas. There is no April lunch as budget was spent on purchase of breakfast items in February.

V. Eckles – Discussed ideas for staff gifts. She is looking into gift card ideas or portable chairs.

Office Fundraising (OPEN)

This committee is an open council position.

A. Sessler – Will print invoice for Booster/Fun Run.

Event Fundraising

A. Sessler – The Spring Festival went well, and the food trucks showed up on time. Clean up was complete by 4:30 p.m.

V. Brooks – Noted that one of the food trucks had a delivery during the spring festival which came down the fire lane. She asked that food trucks be notified not to drive through this area during an event in the future.

Athletics (OPEN)

This committee is an open council position. Nothing to report.

8th Grade Promotion

M. O'Day – 8th grade raised \$700 at the spring festival booth. 8th grade will sell extra products left over from spring festival at the upcoming Family Fun Night.

M. O'Day – Barro's fundraiser night will be on 3/26/2026. An 8th grade skate night will be on 4/17/2026. This fundraiser includes a Skate-a-thon 8th graders may participate in.

M. O'Day – In process of coordinating final 8th grade promotion events. She noted that the chair and table rental company which has been utilized for the past 2 years has not been responsive of late.

Office Assistance

A. Bratlien –Not present at meeting. Nothing to report.

Special Events

T. Heglie – Not present at meeting. The next Caught Being Good is on 3/12/2026. Family Fun Night is on 4/9/2026 and will include food trucks, a DJ, and ice cream.

Office Communication

A. Sessler – Noted that as President this includes responsibility for Boo Hoo/Woo Hoo breakfast, Homeroom Parents breakfast, and two Parent Orientations.

Next Meeting

4/14/2026 | Time 8:15 a.m. | Location VAPO Room

Meeting adjourned at 8:59 a.m.

Respectfully submitted,

Mrs. Erica Billings

Secretary

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